

**CITY OF TIOGA**  
Tioga Fund Advisory Board Minutes  
Tuesday, May 12, 2020  
Official

A meeting of the Tioga Fund Advisory Board of the City of Tioga was called to order at 6:05 pm on Tuesday May 12, 2020 via Zoom Video Conference by President of the Tioga Fund Advisory Board David Grubb.

PRESENT: David Grubb, Russ Papineau, Myles Rosencrans, Don Freborg and Ronica Pederson

ABSENT: none

Guest: Janna Roloff, Kelsi Hanson, Tyler Judkins and Nikki Judkins

**Minutes:**

1.) April 14, 2020 minutes

Don Freborg stated correction to minutes for addition, item number 4 for Cleaning Service Application, to add Don Freborg as an Aye vote as his name was left off the minutes.

**Myles Rosencrans made a motion to approve the minutes with corrections for April 14, 2020; second by Russ Papineau.**

Call: Aye – David Grubb, Russ Papineau, Myles Rosencrans, Don Freborg and Ronica Pederson

Nay – None

**Reports:**

2.) Tioga Fund Balance Sheet

**Russ Papineau made a motion to approve the balance sheet; second by Myles Rosencrans.**

Call: Aye – David Grubb, Russ Papineau, Myles Rosencrans, Don Freborg and Ronica Pederson

Nay – None

**Modification(s) and/or Approval of Agenda:**

**New Business:**

3.) Application for AJ Cafe.

Janna Roloff gave a presentation for the application for opening AJ Café. She is looking for options for additional funding, has went to Bank of Tioga and Bank of ND obtaining loans and has a shortfall of \$30,000.00. She discussed her time spent with Small Business Development developing a business plan and financial projections. Discussions continued regarding funding gap loan, interest percentage rates, amortization and terms.

**Myles Rosencrans made a motion to approve the application for \$30,000.00 as a Gap Funding Loan with 0% interest over a 7-year period from the Economic Development portion of the Tioga Fund, second by Ronica Pederson.**

Call: Aye – David Grubb, Russ Papineau, Myles Rosencrans, Don Freborg and Ronica Pederson

Nay – None

4.) Application for the Tioga Park Board

Discussion held regarding tabling the application until the Park is able to turn in the requested 2020 Annual Budget and current financials. Financial information is required with the application and a phone call discussing the financial request and 2020 budget was made the week before the meeting and a courtesy email sent the day prior to the Tioga Fund meeting. Neither budget nor financials were provided to the Tioga Fund. Tyler Judkins stated if the Tioga Fund Board tables their application the Park will not open the pool this year. Questions were asked regarding what the park budgets annually for the pool and how much money is in the Park Boards bank account to verify if there would be enough funds

available from the Park Board to cover the needed work until financials are received and another Tioga Fund meeting could be held to properly review and vet the application when the financials and budget information could be provided. Tyler stated as of the end of March 2020 \$272,483.00 is available in the Park Board bank account, but claims that due to COVID-19 the Park Board is no longer receiving the amount of money the Park Board budgeted with the County from the Park Districts portion of property taxes. Questions asked and discussion held regarding property taxes and COVID-19 should not be affecting what the Park already levied for property taxes. Tyler continued to state that the Park is not getting enough money from the County for Tioga's property taxes to operate the pool and it will not open the pool if the Tioga Fund tables the application since they cannot paint the pool or replace the cracked diving board. Tyler also compared the Tioga pool with City of Kenmare stating Kenmare isn't opening their pool due to lack of funding and he doesn't want to have to do that to Tioga's pool but it's probably going to happen. Don Freborg gave his professional opinion as being a professional painter and having done the work for the Tioga pool for many past years stating it does need to be painted approximately every 4 to 6 years and in those previous years his business would try to get the painting done after the pool would close for the season because weather and rain would make it difficult to paint in the springtime. The Tioga Fund decided to review the application only for the painting portion and diving board and table the remaining request for operating expenses until the 2020 budget and financials would be made available. Tyler asked if the Tioga Fund would consider reviewing the costs of chemicals and remaining items on the application and only table the request for wages at this time. Discussion regarding what expenses were budgeted for the pool and being a reason, the Tioga Fund is asking to see the 2020 budget and financial information.

**Russ Papineau made a motion to approve \$21,565.00 from the Park portion of the Tioga Fund for painting and a diving board and tabling the remaining balance of \$55,259.00; second by Myles Rosencrans.**

Call: Aye – David Grubb, Russ Papineau, Myles Rosencrans, Don Freborg and Ronica Pederson  
Nay – None

5.) Application for the Peaceful Valley Pheasants Forever

Kelsi Hanson gave a presentation for the request for funds for the application for a new mower. They currently have three old mowers that need repairs. Kelsi gave financial information stating their funds are mostly from memberships and they have \$52,000.00 in the account and they have outstanding bills for the gun dealer of \$35,000.00 and expenses for the banquet are typically over \$10,000.00. Questions asked if Pheasants Forever would be able to put a portion of their remaining available funds toward sharing some of the costs. Discussions continued.

**Russ Papineau made a motion to approve the application for \$12,000.00 with \$6,000.00 to come from the Community Improvement portion and \$6,000.00 from the Recreation portion of the Tioga Fund; second by Myles Rosencrans.**

Call: Aye – David Grubb, Russ Papineau, Myles Rosencrans, Don Freborg and Ronica Pederson  
Nay – None

With no further business, the meeting of the Tioga Fund Advisory Board was adjourned at 7:15 p.m.

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David Grubb, President of the Tioga Fund Advisory Board

ATTEST:

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Ronica Pederson, Deputy Auditor