

**CITY OF TIOGA**  
Tioga Fund Advisory Board Minutes  
Tuesday, February 9, 2021  
Official

A meeting of the Tioga Fund Advisory Board of the City of Tioga was called to order at 6:08 pm on Tuesday February 9, 2021 at the Tioga City Hall by President of the Tioga Fund Advisory Board David Grubb.

Present: David Grubb, Myles Rosencrans, Don Freborg via telephone and Ronica Pederson

Absent:

Guests: Jacob Orledge

**Minutes:**

- 1.) December 8, 2020 minutes

**Rosencrans made a motion to approve the minutes of December 8, 2020; second by Pederson.**

Call: Aye – David Grubb, Myles Rosencrans, Don Freborg and Ronica Pederson

Nay – None

**Reports:**

- 2.) Tioga Fund Balance Sheet

**Rosencrans made a motion to approve the balance sheet; second by Pederson.**

Call: Aye – David Grubb, Myles Rosencrans, Don Freborg and Ronica Pederson

Nay – None

**New Business:**

- 3.) **Tioga Fund Loan Collections**

Pederson gave an update regarding a couple loans that have become past due, noting one account is ten months past due and have not had success contacting the individuals to make arrangement or discuss options to bring account current, another is two months past due but have set up arrangements on payments to get account current and the third account is one and half months past due but I have no current contact information to email or call. Pederson also discussed she has been working with Finance Commissioner Natalie Bugbee and City Auditor Abby Salinas and they have spoken with the City Attorney regarding having City legal counsel drafting a letter for collections. Discussion continued regarding no current process or procedure for past due Tioga Fund Loan accounts and create process for future.

**Rosencrans made a motion to create a process for a collection notice letter to notify of the past due account and asking for action, letter to be sent out after 60 days of none payment and again at 90 days. Second by Freborg.**

Call: Aye – David Grubb, Myles Rosencrans, Don Freborg and Ronica Pederson

Nay – None

- 4.) **2 Board Members Resignation**

David Grubb informed that Russ Papineau had given his resignation for year ending 2020 after serving/volunteering many years for the Tioga Fund Advisory Board. Don Freborg also informed he would like to give his resignation after his many years also serving/volunteering for the Tioga Fund Advisory Board. Freborg also stated he is willing to stay on the Board until the City Commission is able to appoint someone in his place.

**Tioga Fund Advisory Board is formally asking the City Commission to appoint 2 new members to the Tioga Fund Advisory Board.**

**5.) Application for the City of Tioga (Community Center, Museum and Theater)**

The City would like to purchase 3 fogger machines to be used at different locations for specialty cleaning/disinfecting of community buildings and for community functions for the safety of the community and to have a better way of cleaning/disinfecting at these public buildings and during public functions.

**Pederson made a motion to approve the application from the Community Improvement Fund for \$6,400.00, second by Freborg.**

Call: Aye – David Grubb, Myles Rosencrans, Don Freborg and Ronica Pederson  
Nay – None

With no further business, the meeting of the Tioga Fund Advisory Board was adjourned at 6:27 p.m.

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David Grubb, President of the Tioga Fund Advisory Board

ATTEST:

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Ronica Pederson, Deputy Auditor