

CITY OF TIOGA
Tioga Fund Advisory Board Minutes
Monday, September 25, 2017
Unofficial

A meeting of the Tioga Fund Advisory Board of the City of Tioga was called to order at 6:11 pm on Monday, September 25, 2017, at the Tioga City Hall, by President of the Tioga Fund Advisory Board, David Grubb.

PRESENT: David Grubb, Russ Papineau, Myles Rosencrans, Roger Enders, Don Freborg, and Ronica Pederson

ABSENT: Todd Thompson

Guest: None

Minutes:

- 1.) August 29, 2017 minutes

Myles Rosencrans made a motion to approve the minutes, second by Don Freborg.

Call: Aye- David Grubb, Russ Papineau, Myles Rosencrans, Roger Enders, Don Freborg

Nay- None

Reports:

- 2.) Tioga Fund Balance

Myles Rosencrans verified that the only fund that turns over excess funds more than \$150,000.00 into the City's General Fund Account is the Economic Development portion of the fund.

Russ Papineau made a motion to approve the balance, second by Roger Enders.

Call: Aye- David Grubb, Russ Papineau, Myles Rosencrans, Roger Enders, Don Freborg

Nay- None

Old Business:

- 3.) Ole & Lena Store Front Improvement Application

It was noted that the application was updated/edited to only include the commercial portion of the property for a total request of \$5000.00 instead of the previous request of \$10,000.00. Discussion was held regarding what improvements are for the commercial side and if possible, would like to see the final invoices and bills only for the commercial portion of the project if it's not able to be separated out then 50% of the receipt, bills, and/or invoices should be assumed as the commercial property's portion.

Myles Rosencrans made a motion to approve the application for the commercial side only, with a breakdown of receipts and invoices to either reflect only the commercial portion, or half of total receipts estimating the commercial side only. Second by Don Freborg.

Call: Aye- David Grubb, Russ Papineau, Myles Rosencrans, Roger Enders, Don Freborg

Nay- None

4.) Store Front Improvement Grant – discussion for Grant Conditions

A discussion was held regarding creating a list of procedures and conditions for the Store Front Improvement Grant. Application must be approved by Tioga Fund and City Commission prior to the commencement of the project. The Tioga Fund will match 50% of Store Front Improvements to a business, with a maximum match up to \$5000.00. Business must be a permanent building in Commercial or Industrial Zones within the City of Tioga to be applicable. Improvements must be permanent fixtures visible from the Store Front. After completion of project, business must show proof of paid receipts and invoices before receiving the approved reimbursing 50% matching funds up to the maximum of \$5000.00.

New Business:

1.) Tioga Halloween Committee Application for the Annual Tioga Halloween Party

Discussion was held regarding the application and the requested amount and all the work the volunteers have done for many years.

Russ Papineau made a motion to approve the application, second by Roger Enders.

Call: Aye- David Grubb, Russ Papineau, Myles Rosencrans, Roger Enders, Don Freborg

Nay- None

With no further business, the meeting of the Tioga Fund Advisory Board was adjourned at 6:45 p.m.

David Grubb, President of the Tioga Fund Advisory Board

ATTEST:

Ronica Pederson, Deputy Auditor