

**CITY OF TIOGA
Planning & Zoning Commission
Unofficial Meeting Minutes
November 14, 2019**

A meeting of the Planning & Zoning Board of the City of Tioga was called to order at 6:30 pm on November 14, 2019, at the Tioga City Hall, by the President of the Planning & Zoning Board Daryn Pederson.

PRESENT: Daryn Pederson, Linda Meyers, Tyler Judkins, Neil Rudnik

ABSENT:

Guest: Dan Larson, Jakob Orledge, Hyrum Zitting

Rudnik made a motion to approve the Planning and Zoning meeting minutes of September 12, 2019, second by Meyers. Ayes: Meyers, Judkins, Rudnik, Pederson.

Modifications/Approval of Agenda

Old Business

New Business

- 1. Vacant Board Seat** – Pederson stated there were 2 candidates with letters of interest for the vacant board seat as one candidate had withdrawn the letter of interest. Discussion held. **Judkins made a motion to recommend Jason Steele to fill the vacant seat on the Planning and Zoning board, second by Rudnik. Ayes: Meyers, Judkins, Rudnik, Pederson.**
- 2. Steven Stansfield Conditional Use** – Hanson handed an exhibit to Planning and Zoning board of a Conditional Use application from Steven Stansfield to sell firearms and ammunition from his home through mail and appointment only for their review and consideration. Copies of the certified letters that were sent to surrounding neighbors making them aware of his intent to sell firearms and sell ammunition. **Judkins made a motion to approve the conditional use application to sell firearms and ammunition from home, second by Meyer. Ayes; Judkins, Meyer, Rudnik, Pederson**
- 3. Extend ETA Public Hearing Dates** – Larson stated the Tioga City Commission has asked the Planning and Zoning board to choose some tentative dates for a Public Hearing to extend the City of Tioga's ETA. The tentative dates that were chosen were January 7, 9, 14, 23, and 30, 2020.
- 4. RV Park Ordinance (General Discussion)** – Hanson handed an exhibit of the RV Park Ordinance to the Planning and Zoning board for general discussion. Larson stated that he is waiting for an updated RV Park Ordinance from City Attorney Liz Pendlay that will separate the Crew Housing and the RV Park Ordinance. Larson stated revisions were made to the RV Park ordinance from the Public Hearing that was held in August and stated if there are additions/deletions to the ordinance after the general discussion they will be sent to City Attorney for review. Items that were discussed by the board were whether a man camp/crew housing will be allowed in an RV Park or within city limits, the number of camp sites allowed by the state to be a considered an RV Park, design standards and regulations set by the state within the ETA, annexation of all real property containing an RV park and providing city services to that park, a reclamation bond, application fee for a conditional use permit, and a yearly permitting fee based on RV Sites (discussed decreasing the cost of the fee, staying the same, or charging the same fee as the state). A lengthy discussion was held on each item and the changes would be communicated to Pendlay for review and revision.

5. **Dan Larson – Updates** – Larson advised Planning and Zoning Board that he attended the State Planners Association meeting in September. Larson also stated we tentatively have a dance studio starting up in the old post office, a new restaurant slated to open in late spring/early summer of 2020, lights are going in around the ice rink, and a warming house is slated to be built.

With no further business, the meeting of the Tioga Planning and Zoning was adjourned by unanimous vote moved by Meyer, second by Rudnik at 8:30 p.m. call: Ayes; Meyer, Rudnik, Judkins, Pederson

The next regular meeting of the Tioga Planning and Zoning is scheduled for Thursday, December 12, 2019 at 6:30pm, to be held at the Tioga City Hall.

Daryn Pederson, City Planning & Zoning President

ATTEST:

Desiree Hanson, Deputy Auditor