

CITY OF TIOGA
City Commission Meeting Minutes
December 2, 2019

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on December 2, 2019, at the Tioga City Hall, by the president of the Tioga City Commission Drake McClelland.

PRESENT: Drake McClelland, Tim Sundhagen, Tim Christianson, Abby Salinas
ABSENT: Natalie Bugbee, Heather Weflen, Elizabeth Pendlay
Guest: Cecile Wehrman, Dan Larson, Steve Eberle, Austin Alexander, Austin Rollag, Austin Rally, Jared Attanasio, Corey Murphy

Sundhagen made a motion to approve the minutes of 11-04-2019 HR Executive Session, second by Christianson. Roll Call: Ayes; Christianson, Sundhagen
Sundhagen made a motion to approve the minutes of 11-18-2019, second by Christianson. Roll Call: Ayes; Christianson, Sundhagen

Commissioners Reports:

Christianson: None
Bugbee: Absent
Sundhagen: Advised Commission Board that if anyone would like to tour the construction site of the new Police Department they can as long as they stop to see the Construction Managers in the Graham Office located in the back of the construction site to give them the tour and safety equipment. Floor was handed to Police Chief Corey Murphy. Murphy advised Commission Board that a public hearing was held to hear the concerns of local citizens. The main subject that was of concern was proper lighting on highway 40 due to the increase of traffic flow, discussions held. Murphy also advised Commission Board that he is seeking Commission approval for adding 4 way stop signs on 1st and Benson.
Weflen: Absent
McClelland: Advised Commission Board that R&T is looking at increasing water rates anywhere from \$.11 cents to \$1.11 per every thousand but discussions were tabled until next meeting so they can have more information to make a determination of when and how much. McClelland also advised the Commission Board that the R&T Board elected positions will be up for elections every 2 years and his position on the R&T Board will end June of 2020, Christianson's will end in June of 2021.

Modifications/Approval of Agenda:

Christianson made a motion to add to the agenda under new business 5. Advertise for Open Police Officer Position and under old business add 8. Lighting Concerns on Highway 40, then approve with changes made, second by Sundhagen. Call: Ayes; Christianson, Sundhagen

Old Business:

1. Legal – Salinas advised Commission Board that City Attorney Elizabeth Pendlay send a purchase agreement for the property on 2nd Street.
2. Ackerman-Estvold: Steve Eberle – Advised Commission Board that he met with Commissioner Welfen, Park Manager Tyler Judkins and the Water Superintendent Jeff Moberg, gave updates of discussion on other options for Tap 2019 grant.

Sundhagen made a motion to modify and approve option 3 for the 2019 Tap grant add concrete and place sidewalk up to curb, second by Christianson. Call: Ayes; Christianson, Sundhagen

Eberly also gave updates on 2018 Winter Suspension, as-builts, CWSRF, FEMA/SWC Flood Plain and County Route 10

3. FCI – Austin Rollag – Update given to Commission Board on progress for the new Police station and the museum.
4. Graham – Salinas handed exhibit of Pay Application #1 from Graham Construction in the amount of \$25,308.09 for the pre-construction work done for the new Police Station. Salinas stated that EAPC verified none of Graham’s work was used for the build of the new Police Station. Graham provided portion of an itemized bill but there is no detail which is what Sundhagen is looking for.
Christianson made a motion to deny Pay Application #1 from Graham Construction in the amount of \$25,208.09 for pre-construction work done for the new Police Station due to lack of information, second by Sundhagen. Call: Ayes; Christianson, Sundhagen
5. Advertise for Open Police Officer Position – Police Chief advised Commission Board that the last authorized advertisement for a Police Officer didn’t result in qualified candidates and would like Commission Board to have that reauthorized. Discussions held.
Sundhagen made a motion to re-advertise for 30 days a Police Officer Vacancy, second by Christianson. Call: Ayes; Christianson, Sundhagen

New Business

6. Payroll – Salinas handed exhibit of payroll for 11-22-2019 for their review and consideration.
Christianson made a motion to approve payroll for 11-22-2019, second by Sundhagen. Call: Ayes; Christianson, Sundhagen
7. City Bills for November 2019 – Salinas handed exhibit to Commission Board of City Bills for November 2019 for their review and consideration. Total Bills \$365,807.36: ACME TOOLS \$36.00; Ameripride \$605.97; Affordable Towing \$900.00; Banyon \$395.00; Boss \$258.07; Computech \$350.00; Dirty Diesel \$500.00; Enthalpy Services \$223.00; Ferguson \$1,697.53; Fiesel Law \$933.33; Info Tech \$144.50; Lexis \$288.61; ND One Call \$44.50; NDACO \$54.00; NCC \$1,467.79; Pesik, Samuel \$65.09; Ruach Resources \$571.81; Society for HR \$209.00; Stanley Lions Club \$25.00; Tioga Hardware \$214.78; Tioga Machine Shop \$9.02; Tioga Parts Supply \$327.66; Williams County Hwy Dept \$89,908.60; R & T \$64,539.89; EAPC \$2,193.56; Wanda Bagly \$962.50; Ackerman \$19,485.84; Amazon \$146.37; American Red Cross \$1,202.00; Balco \$125.00; Boss \$74.11; Circle Sanitation \$26,387.25; Demco \$306.01; EAPC \$1,258.36; Fed Ex \$5.47; First District Health \$75.00; Gustafson \$36,703.75; K Squared Electric \$877.39; Mid America \$55.00; Minot Automotive \$64.50; MDU \$8,532.52; Mountrail Towing \$550.00; Mountrail Williams Electric \$1,487.54; ND Dept of Enviro \$39.18; Nelson Auto \$78,270.68; On Time Sports \$249.00; Pendlay Law \$2,750.00; Pinnacle \$3,990.70; Pitney Bows Postage \$150.00; Pitney Bows \$194.04; Praxair \$26.85; Share \$1,575.03; Sundhagen Sand & Gravel \$4,157.24; Radar Shop \$112.50; Tioga Tribune \$1,061.27; ULINE \$737.66; US bank St. Paul \$450.00; USA Central Alarm \$90.00; Verizon \$764.64; VISA \$4,029.58; Williams County Sherriff \$225.00; Curtis Miller \$825.00; Wanda Bagley \$700.00; affordable Towing \$600.00; Ameripride \$97.67; Axon \$240.00; ND Dept of Heath \$210.00
Christianson made a motion to approve City Bills for November 2019, second by Sundhagen. Call: Ayes; Christianson, Sundhagen
8. Lighting Concerns on Highway 40 – Murphy asked that a survey be requested from NDDOT to address citizens concerns.
Sundhagen made a motion to have City Auditor Salinas draft a letter to request a survey be completed by NDDOT for more lighting on highway 40, second by Bugbee. Call: Ayes; Christianson, Sundhagen
Murphy also advised Commission Board that appropriate signage is needed coming into Tioga with the amenities that we have in Tioga such as; hospital, food, lodging etc. discussions held.
Sundhagen made a motion to have City Auditor Salinas also add on the letter that will be drafted to NDDOT for approval of signage, second by Christianson. Call: Ayes; Christianson, Sundhagen

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Sundhagen, second by Christianson at 8:15 p.m. call: Ayes; Christianson, Sundhagen, McClelland

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday December 16, 2019 at 7:00 p.m., to be held at the Tioga City Hall.

Drake McClelland, City Commission President

ATTEST:

Abby Salinas, City Auditor