

CITY OF TIOGA
City Commission Meeting Minutes
November 18, 2024
<https://youtu.be/ZI7UbUGBXGE>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on November 18, 2024, at the Tioga City Hall, by the City Commission President Brett Rieniets.

Present: Brett Rieniets, Jaden Iverson, Jessica Sandberg, Elizabeth Pendlay, Ronica Pederson

Absent: Steven Dye

Guest: Burton E. Youngs (EAPC), David Sting (FCI), Kyle Ralston, Judy Odegaard, Wendy Lenzen, Josh Nelson, Joel Shaffett, Patrick Carabello, Josh Reiner (Moore Engineering), Henry Rieniets, Scott Myers, Cody Normark, Tim Sundhagen, Matt Lierz

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Minutes: Exhibits of November 4, 2024 Commission Meeting minutes and November 8, 2024 Special Commission Meeting minutes presented to the commission for their review and consideration. **Sandberg made a motion to approve the November 4, 2024 Commission Meeting minutes and November 8, 2024 Special Commission Meeting minutes with no errors or omissions, second by Iverson. Roll call: Ayes; Iverson, Sandberg.**

Commissioner's Report:

Finance Portfolio: None

Police Portfolio: Gave brief information that Josh Nelson will provide more detail at a later date, but the PD is currently working on a Chaplin Program with Pastor Booth.

Water Portfolio: None

Commission President Portfolio: None

Street: None

Modifications/Approval of Agenda:

Iverson made a motion to approve the agenda as is, second by Sanberg. Roll call: Ayes; Iverson, Sandberg.

Old Business:

- 1. Legal:** Pendlay indicated that she will provide updates on various litigation matters in the coming weeks and has no additional information to share at this time.
- 2. Engineer Report:** Josh Reiner from Moore Engineering gave an update to the Commission Board regarding ongoing projects and related matters. He reported on the status NE Reconstruction project, discussing a Memo of project timeline and Liquidated Damages Summary and the Contractor response regarding seeding. Reiner suggests to have meeting to mediate issues. Gave update on Dam EAP Project and discussion of emergency notification calling tree. Discussed Tioga Dam Rec Trail Project, giving construction update and presented Contractors Application for Payment #2. Discussion held regarding liquidated damages. **Sandberg made a motion to approve the pay application #2 in the amount of \$425,499.41, second by Iverson. Roll Call: Ayes; Iverson, Sandberg.** Reiner updated commissioners of the Baseball Field Relocation Project, presenting Amendment #1 to Task Order # 6 – CLOMR. **Sandberg made a motion to approve the bid for Moore Engineering not to exceed \$20,270.00, second by Iverson. Roll Call: Ayes,**

Iverson, Sandberg. Reiner gave an update for N. Main Reconstruction project and presented Contractors Application for Payment #5, requesting retainage to 1 percent. **Iverson made a motion to approve pay application #5 in the amount of \$139,867.13, second by Sandberg. Roll Call: Ayes; Iverson, Sandberg.** Reiner presented an additional invoice for Knife River Patching of \$4,683.00. **Iverson made a motion to approve the additional invoice of \$4683.00, second by Sandberg. Roll Call: Ayes; Iverson, Sandberg.**

3. **Community Center Expansion Update:** David String with FCI gave a construction update, approximately 19% complete with a handover date of August 7, 2025. Burton E. Youngs with EAPC presented Pay Request #4 for FCI in the amount of \$1,052,253.00. **Sandberg made a motion to approve pay request #4 in the amount of \$1,052,253.00, second by Iverson. Roll Call: Ayes; Iverson, Sandberg.**
4. **Brosz Engineering – Chip Seal Final Review:** Patrick Carabello discussed the final review of the project and is now ready to go out for bid. **Sandberg made a motion to approve Brosz going to bid, second by Iverson. Roll Call: Ayes; Iverson, Sandberg.**
5. **Tioga Area EDC – Coordinator Position:** Discussion to remove EDC position from City indefinitely. **Sandberg made a motion to remove the EDC position from the City indefinitely, second by Iverson. Roll Call: Ayes; Iverson, Sandberg.**

New Business:

6. **First State Bank & Trust Pledge Holdings as of 11-14-24 and Pledge Release Form:** An exhibit was presented to the commission regarding Pledge Holdings as of 11-14-24 and Pledge Release Form to commissioners. Pederson is seeking authorization and permission to sign the Change to Pledge Request form, releasing the excess pledged securities with a total of \$10,722,626.34. Discussion held. **Sandberg made a motion to approve the Pledge Holdings as of 11-14-24 and the release of excess pledge securities, second by Iverson. Roll Call: Ayes; Iverson, Sandberg.**
7. **Bank of Tioga – CD Rate Proposal:** Proposal for new rate of CD maturing on 11/29/24. Bank of Tioga CD rates for 6 months at 4% or 12 months at 3.85%. Discussion held. **Iverson made a motion for to accept the CD 6 month proposed interest rate of 4% APR, second by Sandberg. Roll Call: Ayes; Iverson, Sandberg.**
8. **Tioga Airport Authority – Courtesy Vehicle:** Discussion regarding Airport using one of the City vehicles. Rieniets suggested the TAA go back to the Tioga Fund. Discussion held; no motions made.
9. **R&T Water District – Water Agreement Regarding Annexation: Proposed Amendment and Termination of Original Contract:** Pendlay stated contract looks like standard renewal. Discussion Held. **Sandberg made a motion to approve the Proposed Amendment and Termination of Original Contract; second by Iverson. Roll Call: Ayes; Iverson, Sandberg.**
10. **Tri-County Regional Development Council Board of Directors – Appointment of Tioga board seat and alternate:** Discussion held regarding clarification if commission is to appoint only the alternate or both board seat and alternate as neither the elected or appointed officials are currently employed with the City of Tioga. Pederson will reach out for clarification and bring back to the next commission meeting.

Consent Approval:

11. **Application for Special Liquor License – FTT Inc. DBA Model Tavern 12-14-24:** exhibit presented to Commission Board for their review and consideration for a special liquor license.
12. **Application for Special Liquor License – Rig Lounge II, Inc. 12-14-24:** exhibit presented to Commission Board for their review and consideration for a special liquor license.
13. **November 7, 2024 Payroll:** exhibit presented to Commission Board for their review and consideration of payroll.

Iverson made a motion to approve the consent agenda that consists of an Application for Special Liquor License – FTT Inc. DBA Model Tavern 12-14-24, Application for Special Liquor License – Rig Lounge II, Inc. 12-14-24, and November 7, 2024 Payroll second by Sandberg. Roll Call: Ayes; Iverson, Sandberg.

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Iverson, second by Sandberg at 8:09 p.m. Call: Ayes; Iverson, Sandberg.

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday December 2, 2024, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rienets, Tioga Commission President

ATTEST:

Ronica Pederson, Tioga Interim City Auditor