

CITY OF TIOGA
City Commission Meeting Minutes
November 7, 2022

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on November 7, 2022, at the Tioga City Hall, by the City Commission President Kevin Litten.

PRESENT: Kevin Litten, Tim Christianson, Jessica Sandberg-Steele, Elizabeth Pendlay, Abby Salinas

ABSENT: Shawn Travis and Larry Maize

GUEST: Jacob Orledge, Judy Odegaard, Wayne Knutson, Cody Normark, Dan Larson, Richard Weyerman, Wendy Lenzen

Christianson made a motion to approve the Commission Minutes of October 17, 2022 Regular Commission Meeting, second by Steele. Roll Call: Ayes; Christianson, Steele

Modifications/Approval of Agenda:

Steele made a motion to add to the agenda Letter from the Airport Board and remove Agenda Item #2 Moore Engineering then approve agenda with changes made, second by Christianson. Call: Ayes; Christianson, Steele

Old Business:

1. Legal – Pendlay – Advised Commission Board that she is currently working on records request with Auditors office and tomorrow is elections.

New Business:

2. Dental and Vision for Employee's – Salinas handed an exhibit to the Commission Board for their review and consideration of 3 different plan options to give City workers dental and vision benefits. Salinas recommends Metlife which would cost City \$10,599.72 per year, allowing employee to elect to add on spouse and family added cost to employee.

Steele made a motion to approve adding Metlife Vision and dental to employee packet in the amount of \$10,599.72 per year, second by Christianson. Roll Call: Ayes; Christianson, Steele

3. 1% County Grant – Sergeant Eric Romero handed exhibits to Commission Board for their review and consideration of two 1% county grant applications and advised the Commission Board that he is seeking permission to apply for 2 grants from the 1% County Grant Board. One application is to send a Police Officer to Training in the amount of \$2,301.11. Discussions held.

Steele made a motion to allow to have Sergeant Eric Romero to apply for the Police Officer to be sent to a specialized Training in the amount of \$2,301.11, second by Christianson. Roll Call: Ayes; Christianson, Steele

The second application is to purchase new in car laptops in the amount of \$41,389.57, discussions held.

Steele made a motion to allow to have Sergeant Eric Romero to apply for new in car laptops in the amount of \$41,389.57, second by Christianson. Roll Call: Ayes; Christianson, Steele

4. Estimate for New Street Sweeper – Salinas handed exhibit to Commission Board for their review and consideration of new City Street Sweeper in the amount after trade in of \$174,000. Discussions held.

Christianson made a motion to purchase a new City Street Sweeper in the amount of \$174,000, second by Steele. Call: Ayes; Christianson, Steele

5. Estimate for New Truck for Vector – Salinas handed exhibit to Commission Board for their review and consideration for a new Truck for Vector in the amount of \$42,595. Discussions held.

Steele made a motion to purchase a new Truck for Vector in the amount of \$42,595, second by Christianson. Call: Ayes; Christianson, Steele

6. Estimate for Handicap Ramps for Theater – Salinas handed exhibit to Commission Board for their review and consideration of an estimate for new handicap ramps for the Theater in the amount of \$10,484. Discussions held.

Christianson made a motion to approve the estimate for new handicap ramps in the amount of \$10,484, second by Steele. Call: Ayes; Christianson, Steele

7. Letter from Airport Board Member – Salinas handed exhibit to Commission Board of letter received from Airport Board member Robert Grzeskowiak stating Michael Nobles resigned in September and they would like that position filled.

Steele made a motion to advertise for the vacant Board position at the Tioga Municipal Airport, second by Christianson. Call: Ayes; Christianson, Steele

Consent Approval:

8. Payroll 10-22-2022 and 11-07-2022 - Salinas handed exhibit to Commission Board for their review and consideration of payroll for 10-22-2022 and 11-07-2022.
9. Bills for October 2022- Salinas handed exhibits to Commission Board for their review and consideration of Bills for October 2022 Total: \$246,569.17 - ADAPCO \$159.50; Advance Business Methods\$99.18; Amazon\$631.27; Aramark\$188.10; Boss\$881.50; Border Plains\$19.00; BSN Sports\$287.26; Circle\$26,423.00; COMPUTECH \$1,390.50; Dakota Fire Extinguishers\$684.25; DEMCO \$149.74; Esterholms\$13,200.00; Ferguson\$3,847.49; First District Health\$75.00; Furseth Olson & Evert PC\$750.00; Galls\$317.39; Gustafson\$25,056.00; Info Data Tech\$600.00; Info Tech\$334.85; Linde Gas\$48.30; Menards Minot\$17.98; Menards Williston\$234.70; MDU \$9881.07; Moore\$56,365.63; MWE\$820.55; NCC \$1797.29; NDACO\$54.00; ND League of Cities\$30.00; ND ONE CALL \$98.45; ND State Radio\$600.00; ODP Business Solutions\$151.56; Office of State Auditor\$365.00; Papineau\$20.00; Pendlay Law\$4,770.00; Pinnacle\$3012.30; Pitney Bowes\$ 108.99; Red Rock\$49.49; Tioga Tire\$28.00; R&T\$78,205.95; Tecta America Dakotas\$1,465.33; Tioga Hardware\$1,488.15; Tioga Parts\$493.03; Tioga Tribune\$414.04; Uline\$633.02; Verizon\$2150.20; VISA \$7,360.68; Wanda Bagley\$737.50; Wham\$69.20

Steele made a motion to approve the consent agenda that consists of payroll for 10-22-2022 and 11-07-2022, and the City bills for October 2022, second by Christianson. Call: Ayes; Christianson, Steele

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Christianson, second by Steele at 7:46p.m. call: Ayes; Christianson, Steele, Litten.

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday December 5, 2022 at 7:00 p.m., to be held at the Tioga City Hall.

Kevin Litten, Tioga Commission President

ATTEST:

Abby Salinas, Tioga City Auditor