

CITY OF TIOGA
City Commission Meeting Minutes
August 19, 2024
<https://youtu.be/hJVAEoauq84>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on August 19, 2024, at the Tioga City Hall, by the City Commission President Brett Rieniets.

Present: Brett Rieniets, Jaden Iverson, Jessica Sandberg, Steven Dye, Elizabeth Pendlay (via telephone), Ronica Pederson

Absent: Abby Salinas

Guest: Judy Odegaard, Bob Anderson, Trey Ramberg, Madison Ramberg, Ramona Barmoen, Cody Normark, Dan Larson, Chuck Stewart, Henry Rieniets, Patrick Carasello, Bob Skarphol, Wendy Lenzen, Robert Harms, Josh Reiner, Mallory DiFelize, Chris Gaurmer, and Burton Youngs

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Minutes: Exhibit presented of Commission Meeting minutes from August 5, 2024.

Sandberg made a motion to approve the Commission Meeting Minutes of August 5, 2024, second by Iverson.

Roll Call: Ayes; Iverson, Sandberg, Dye

Commissioner's Report:

Iverson: None
Sandberg: None
Dye: None
Rieniets: None

Modifications/Approval of Agenda:

Iverson made a motion to add to the agenda under New Business #10 Estimate for Grass/Weed Killer, then approve the agenda with the changes made, second by Sandberg. Call: Ayes; Iverson, Sandberg, Dye

Old Business:

1. Legal – Pendlay – Advised Commission Board she has reviewed item #7 of the Brosz Contract. Contract looks good and made a recommendation to request a copy of Brosz Bond Insurance information.
2. Engineer Report – Josh Reiner (Moore Engineering) – Josh updated Commission Board of Projects currently working on. Reiner updated Commission Board on NE Reconstruction Phase II. Gave update on Tioga Dam Recreation Trail project and timeframes through the end of October with substantial completion expected October 1st. Reiner explained there will be lots of extra dirt from the project and would like to use the excess dirt to build up the berms around the shooting range. Rieniets stated he doesn't see a problem and Reiner will give the contractor the permission to move forward. Reiner will be seeking pricing for crushed concrete and will update commissioners later with pricing and a potential change order. Reiner discussed the Engineering Amendment for Construction Engineering Services and recommends approval.

Iverson made a motion to approve the Engineering Amendment for Construction Engineering Services, second by Sandberg. Roll Call: Ayes; Iverson, Sandberg, Dye

Reiner gave update on N Main Reconstruction and schedule and advised they are looking into other options for asphalt contractor. Reiner presented Contractors Application for Payment #2 in the amount of \$1,140,277.08 and recommends approval.

Iverson made a motion to approve the Contractors Application for Payment #2 in the amount of \$1,140,277.08, second by Dye. Roll Call: Ayes; Iverson, Sandberg, Dye

Reiner gave update on 204 N Welo St. regarding resident's request for concreting boulevard. Reiner stated he doesn't need a formal motion just the approval to take the proposal to the homeowner to present the cost. Rieniets gave his permission.

3. Community Center Construction Update – Burton Youngs with EAPC gave commissioners update regarding construction; Warming House foundation, footing and framing. Youngs presented Contractors Application for payment #1 in the amount of \$593,010.00 for FCI Constructors Inc.
Sandberg made a motion to approve FCI Constructors Application for Payment #1 for \$593,010.00, second by Iverson. Roll Call: Ayes; Iverson, Sandberg, Dye
4. Nuisance Property – 109 4th St. NE – Dan Larson discussed penalties and property for nuisance seeking guidance from commission board for entering property to remedy situation. Also discussed it has been 30 days from special meeting for owner to make improvements, with no substantial progress, listing items in property. Discussion held regarding options for city staff or hire private vendor to remove items.
Sandberg made a motion to start abatement process and hire a contractor to remove items from property, second by Dye. Call: Ayes; Iverson, Sandberg, Dye
5. Community Center CMAR/Bob Skarphol – Bob Skarphol presented papers to commissioners and public. Bob discussed the CMAR process and records requests. No motions made.
6. City Processes – Community Center Loan/Bob Anderson – Bob Anderson asked why City Hall can't be open during lunch hour. Rieniets stated it will start tomorrow. Anderson asked why the City Auditor uses the city vehicle. Rieniets explained it is within the city policies and he is looking into them. Anderson then inquired about in the fall of 2022 he asked commission to put aside one million dollars into a CD account to pay off the existing community center loan. Anderson questioned where the money is an what happened to it. Discussion held. No motions made.

New Business:

7. Brosz Contract – Patrick with Brosz Engineering discussed the Contract/Proposal for City Chip Seal project. Contract is for engineers' fees and not to exceed \$30,000.00. Discussion held.
Dye made a motion to approve the Contract for Brosz not to exceed \$30,000.00, second by Sandberg. Call: Ayes; Iverson, Sandberg, Dye
8. Tioga Fund Applications – Discussion held for \$10,000.00 Tioga Fund application from the Tioga Community Halloween Party and Haunted House.
Iverson made a motion to approve the \$10,000.00 for the Tioga Community Halloween Party and Haunted House from the Community Improvement portion of the Tioga Fund, second by Sandberg. Call: Ayes; Iverson, Sandberg, Dye
Discussion held for the Red Moose Coffee Hus for the Store Front Improvement Grant not to exceed \$3,400.00.
Sandberg made a motion to approve up to \$3,400.00 for the Red Moose Coffee Hus Store Front Improvement Grant, second by Dye. Call: Ayes; Iverson, Sandberg, Dye
Discussion held for the Tioga Fund Application for the Tioga Municipal Airport with the Tioga Fund Advisory Board recommending \$20,000.00 for the purchase of a courtesy vehicle. Rieniets outlined the intended use of the vehicle, and Sandberg inquired if all members had the opportunity to review the letter submitted with the application. Iverson indicated that he had not read it.
Sandberg made a motion to approve the \$20,000.00 for the Tioga Municipal Airport for the purchase of a courtesy vehicle from the Economic Development portion of the Tioga Fund, second by Iverson. Call: Aye; Sandberg. No; Iverson, Dye. Motion failed; no further discussion held.
9. Visitor Promotion Applications – Commission discussed the Visitor Promotion Application for \$10,975.00 from the Tioga Chamber of Commerce for updating, sandblasting, painting and electrical work to City signage.
Sandberg made a motion to approve the application for \$10,975.00 for the Tioga Chamber of Commerce, second by Dye. Call: Ayes; Iverson, Sandberg, Dye

Commission discussed the \$10,000.00 Visitor Promotion Application for the Tioga Community Halloween Party and Haunted House.

Sandberg made a motion to approve the application for \$10,000.00 for the Tioga Community Halloween Party and Haunted House, second by Iverson. Call: Ayes; Iverson, Sandberg, Dye

10. Estimate for Grass and Weed Killer – Commission discussed the estimate for grass and weed sterilization around city buildings for \$1,800.00. Discussion held.

Iverson made a motion to approve the estimate for \$1,800.00 for weed and grass sterilization, second by Dye. Call: Ayes; Iverson, Sandberg, Dye

Consent Approval:

11. Planning and Zoning Application – Exhibit presented to Commission Board of building permit for Chris Gaurmer.
12. Pledge Holdings for First State Bank and Trust as of July 31, 2024 –Exhibit presented to Commission Board for their review and consideration of pledge holdings for First State Bank & Trust as of 07-31-2024.
13. Payroll August 7, 2024 –Exhibit presented to Commission Board for their review and consideration of payroll for August 7, 2024.
14. Financials for July 2024 –Exhibit presented to Commission Board for their review and consideration of the City’s Financials for July 2024.

Sandberg made a motion to approve the consent agenda that consists of Planning and Zoning Application for a Building Permit for Chris Gaurmer, Pledge Holdings for First State Bank & Trust as of 07-31-2024, payroll for August 7, 2024, and City’s Financials for July 2024, second by Iverson. Call: Ayes; Iverson, Sandberg, Dye

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Iverson, second by Sandberg at 8:51 p.m. call: Ayes; Iverson, Sandberg, Dye.

The next meeting of the City of Tioga Commission Meeting is scheduled for Tuesday, September 3, 2024, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, Tioga Commission President

ATTEST:

Ronica Pederson, Tioga Deputy City Auditor