

**CITY OF TIOGA**  
City Commission Meeting Minutes  
July 15, 2024  
<https://youtu.be/WkVjr5QJDyA>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on July 15, 2024, at the Tioga City Hall, by the City Commission President Brett Rieniets.

**Present:** Brett Rieniets, Jaden Iverson, Jessica Sandberg, Steven Dye, Elizabeth Pendlay, Ronica Pederson

**Absent:** Abby Salinas

**Guest:** Heather Rieniets, Jeremy Wallin, Joshua Hedstrom, Ramona Barmoen, Erling M Barmoen, Jeff Moe, Scott L Grosche, Kevin Litten, Roxy Uhlich, Patrick Carabello, Nathan Zochert, Rick Raan, Trey Ramberg, Sierra Dehotel, Madison Ramberg, Kate Iverson, Dan Larson, Bob Anderson, Robert Harms, Wendy Lenzen, Randi Raan, Kevin Hove, Heath Pendlay, Josh Reiner, Mallory Defelize, Deon Iverson, Shana Iverson, Bob Skarphol, Judy Odegaard, Chris Gaurmer, Kyle Ralston, Kayelee Hamers, Richard Schmidt, Cody Normark, Jeanette Holmen, Leo Wagner, Tim Sundhagen, Jess Nygaard, Fran Stewart, Kathy Hove, Stevie Hove, Jason Hove

**Pledge of Allegiance:** I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**Minutes:** Pederson handed exhibit of minutes from Re-Organization Meeting and Commission Meeting on July 1, 2024 to the Commission Board for their review and consideration. Pederson explained there was an error in the Commission Meeting minutes and needs correction to Item number 4 of New Business to include the appointment of the R&T board that was in the motion.

**Sandberg made a motion to approve the Re-Organization Meeting and Commission Minutes of July 1, 2024 with modification to Commission Minutes item #4 stating Sandberg made a motion to appoint Commissioner Steven Dye to the Water/Sewer Portfolio and the R&T Board, second by Christianson., second by Dye. Roll Call: Ayes; Iverson, Sandberg, Dye**

**Commissioner's Report:**

Iverson: None  
Sandberg: One item under New Business  
Dye: None  
Rieniets: None

**Modifications/Approval of Agenda:**

**Iverson made a motion to add to the agenda under Old Business #4 Robert Skarphol to speak about TCC and under New Business #10 Kevin Litten and #11 FCI Water Tower Door Quote, then approve the agenda with the changes made, second by Dye. Call: Ayes; Iverson, Sandberg, Dye**

**Old Business:**

1. Legal – Pendlay – Advised Commission Board of receiving notification from the Office of the Attorney General regarding Robert Harms complaint of alleged violations of open meeting laws on minutes from 2022. Pendlay stated she has spoke with the Auditor and they will have a certain amount of time to make the corrections, but gave summary will have to re-issue an amended agenda that included the executive session and attach the executive session notes to the principal notes and mark them open and the correction should be swift.
2. Engineer Report – Josh Reiner (Moore Engineering) – Josh updated Commission Board of Projects currently working on. Reiner updated Commission Board on Northeast Reconstruction Phase II, held

walk through, but still items to be completion, recommends sending Article 14 Notice of Defective Work letter/notice and intention to hire independent contractor and withhold payment for cost.

**Iverson made a motion to send the Notice of Defective Work letter, second by Dye. Roll Call: Ayes; Iverson, Sandberg, Dye**

Reiner gave update on the Tioga Dam Recreational Trail project contractor waiting on bonds to be completed and project should start mid to late August.

3<sup>rd</sup> St NW/N Hanson construction project substantial completion walk through, provided certificate of substantial completion, very minor items to be completed and presented Contractors Application for Payment #5 in the amount of \$281,054.50.

**Iverson made a motion to approve the Contractors Application for Payment #5 \$281,054.50 to Crow River Construction, second by Dye. Call: Ayes; Iverson, Sandberg, Dye**

Reiner gave update on N. Main Reconstruction Project and recommends approval of Contractors Application for Payment #1 in the amount of \$925,794.45.

**Dye made a motion to approve the Contractors Application for Payment #1 \$925,794.45 to Crow River, second by Iverson. Call: Ayes; Iverson, Sandberg, Dye**

Reiner presented and recommended approval to commission for N. Main Change Order for putting watermain out of service and extend water service to Benson St. \$27,600.00 with 150-foot water service line.

**Iverson made a motion to get bids from local contractors on N. Benson St. water tie in, second by Sandberg. Call: Ayes; Iverson, Sandberg, Dye**

3. Tioga Airport/Jeff Moe Jr. – Moe gave Tioga Airport Authority 6-month update to City Commissioners. Discussed their board reorganization, projects and future endeavors, and the event at the airport during Freedom Fest event.
4. TCC/Bob Skarphol – Skarphol gave hand out from Attorney General and asked commission board to suspend the Community Center Expansion. Discussion held; no motion made.

#### **New Business:**

5. Tioga Fund Application – Pederson handed exhibit to Commission Board for their review and consideration of a Tioga Fund Application from Tioga Area EDC for Annual Drone Camp Event in the amount up to \$10,000.00. Tioga Fund Advisory Board has reviewed application and recommends approval.  
**Iverson made a motion to approve the Tioga Fund Application from Tioga Area EDC for Annual Drone Camp event in the amount up to \$10,000.00, second by Dye. Call: Ayes; Iverson, Sandberg, Dye**
6. 90 Day Probation – Pederson handed exhibit to Commission Board for their review and consideration of Promotion and Raise Recommendation for Cody Hallin ending his 90-day Introductory Period, evaluation has been completed and it is recommended to move forward with his Promotion and Raise recommendation.  
**Sandberg made a motion to approve the Promotion and Raise Recommendation, second by Iverson. Roll Call: Ayes; Iverson, Sandberg, Dye**
7. Bid on City Owned Land - Pederson handed exhibit to Commission Board for their review and consideration of the only bid on City owned land from Wagner & Sons in the amount of \$8050.00. Parcel ID 03-000-00-72-17-005 SIMONS ADD Legal Description: L 1 B 17 & S 40' OF VACATED 2ND ST ADJ SIMONS ADD.  
**Sandberg made a motion to approve the bid from Wagner & Sons in the amount of \$8050.00, second by Iverson. Call: Ayes; Iverson, Sandberg, Dye**
8. R&T Open Board Position – Steven Dye is appointed, already clarified with corrections of Commission Minutes of July 1, 2024 approval.
9. Poison Control for Gophers – Jason Steele, Street Maintenance Worker, explained gopher problems within the city limits, asking for \$4,299.95 for approximately 100 acres. Iverson stated he would be an agent for the city to reach out to other entities to work together and permission to enter premises for

gopher control in the city. Discussion held on areas that need gopher control and look into other options to take liability off the City. Item Tabled.

10. Kevin Litten – Asking on behalf of the citizens of Tioga with the open commission seat, that the commission make a motion tonight to have a special election. No motion from commission, Litten handed Pederson a petition with 55 signatures to hold a special election.
11. FCI Quote for Door at Water Tower – Pederson handed exhibit to Commission Board for their review and consideration of quote from FCI Construction Inc. in the amount of \$2,462.00 plus Labor to replace a damaged door and frame at the Water Tower.

**Iverson made a motion to approve the quote for \$2,462.00 plus labor cost, second by Sandberg. Call: Ayes; Iverson, Sandberg, Dye**

**Consent Approval:**

12. Planning and Zoning Applications – Pederson handed exhibit to Commission Board for their review and approval of a Planning and Zoning Building Application from FCI Constructors and Hyrum Zetting; Preliminary and Final Plats for Brian and Eugenia Griffin; and Zone Change, Preliminary and Final Plats for Chris and Ann Gaurmer.
13. Pledge Holdings – Pederson handed exhibit to Commission Board for their review and consideration of pledge holdings for First State Bank & Trust as of June 28, 2024.
14. Payroll July 5, 2024 – Pederson handed exhibit to Commission Board for their review and consideration of payroll for July 5, 2024.
15. Bills for June 2024 – Pederson handed exhibit to Commission Board for their review and consideration of the City's Bills for June 2024.
16. Financials for June 2024 – Pederson handed exhibit to Commission Board for their review and consideration of Financials for June 2024.

**Sandberg made a motion to approve the consent agenda that consists of a Planning and Zoning Building Application from FCI Constructors and Hyrum Zetting; Preliminary and Final Plats for Brian and Eugenia Griffin; and Zone Change, Preliminary and Final Plats for Chris and Ann Gaurmer, pledge holdings for First State Bank & Trust as of June 28, 2024, payroll for July 5, 2024, City's Bills for June 2024, and Financials for June 2024, second by Dye. Call: Ayes; Iverson, Sandberg, Dye**

**Public Comment:** Floor opened to public comment, multiple topics discussed. Discussions held; no motions made.

**With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Sandberg, second by Iverson at 8:36 p.m. call: Ayes; Iverson, Sandberg, Dye.**

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday August 5, 2024, at 7:00 p.m., to be held at the Tioga City Hall.

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Brett Rieniets, Tioga Commission President

ATTEST:

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Ronica Pederson, Tioga Deputy City Auditor