

CITY OF TIOGA
City Commission Meeting Minutes
February 18, 2025
<https://youtu.be/nvSY8lci25o>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on February 18, 2025, at the Tioga City Hall, by the City Commission President Brett Rieniets.

Present: Brett Rieniets, Kyle Ralston, Jaden Iverson, Steven Dye, Elizabeth Pendlay (via Teams), and Ronica Pederson

Absent: Jessica Sandberg

Guest: Burton Youngs (EAPC), Matt Lierz (FCI Construction), David Sting (FCI Construction), Josh Reiner (Moore Engineering), Josh Nelson, and Dan Larson

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Minutes: Exhibits of Commission Meeting minutes for February 3, 2025 were presented to the commission for their review and consideration. **Ralston made a motion to approve the Commission Meeting minutes of February 3, 2025 with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**

Commissioners Reports:

Street: Ralston advised he's still working with City staff regarding landfill prices.

Finance Portfolio: Iverson advised his item will be covered with in the agenda.

Commission President Portfolio: Rieniets advised he's still waiting to hear back from O'Day.

Police Portfolio: None.

Water Portfolio: Dye advised he's working on more issues to fix at the Lagoon with a plan for repairs. Also, advised he is working on resolving reoccurring issues to prevent freezing water meters.

Modification(s) and/or Approval of Agenda:

Discussion to add Fridge/Microwave Purchase to agenda under New Business Item #10.

Ralston made a motion to approve the agenda with the modification to add Fridge/Microwave Purchase, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.

Old Business:

- 1. Legal Report:** Pendlay advised the Commission Board she spoke with Josh Reiner of Moore Engineering the commission will need to engage in a slight adjustment for clarification regarding Strata Pay Application which Josh Reiner will discuss within his report.
- 2. Engineer Report:** Reiner presented the commissioners with information and options for potential project for 67th St. NW – 104th Ave to 105th Ave, discussing different options for asphalt, concrete, or combination and potential estimated prices for each. Reiner next discussed the Pay Application for Strata from the last commission meeting, as the motion was to deny, Reiner is asking commissioners to clarify their prior motion, assessing a sum of money which can reflect liquidated damages, landscaping costs and additional engineering fees.
Iverson made a motion moving to clarify the prior motion for the Strata Pay Application, such that the liquidated damages and additional incurred fees offset more than the value of the

Contractor's Application for Payment, such that the sum is \$0.00, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.

- 3. Community Center Expansion Update – FCI/EAPC:** David Sting with FCI Constructors, gave the Commission Board an update on the community center construction, with total project completion at 55%, interior existing remodel is ongoing, in wall MEP rough in complete, plywood hang in gym complete, and drywall hang on going and finish starting. Burton Youngs with EAPC presented commissioners with Pay Application #7 in the amount of \$1,267,796.79 for FCI Constructors.

Ralston made a motion to approve Pay Application #7 for FCI Constructors in the amount of \$1,267,796.79, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.

New Business:

- 4. Set Board of Equalization Meeting with Public Hearing Date:** Pederson explained Board of Equalization Meeting needs to be set with and notify Williams County Assessor's Office by March 1st and allowing time for publications in the newspaper.
Iverson made a motion to schedule the Board of Equalization Meeting with a Public Hearing for April 7, 2025 at 6pm, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.
- 5. PT Community Center Assistant – Approval for Hire:** Iverson discussed the candidate that he is requesting approval to hire for the part-time position for the Community Center Assistant for Shayna Ottesen.
Iverson made a motion to approve the Approval for Hire contingent upon the drug, alcohol and background check, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.
- 6. Letters of Interest for Tree Committee:** Discussion held on the Tree Committee, consisting of 3 members of the public, 1 member of the Park Board and 1 City Commissioner.
Ralston made a motion to approve Doug Baatrup as a member of the Tree Committee, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.
Ralston made a motion to approve Ray Crain as a member of the Tree Committee, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.
Ralston made a motion to approve Nathan Zochert as the Park Boards member to serve on the Tree Committee, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.
Iverson made a motion to appoint Kyle Ralston of the City Commissioners to serve on the Tree Committee, second by Dye. Roll Call Iverson, Dye. Ralston Abstained from voting.
- 7. Williams County 1% Application:** Josh Nelson, Chief of Police presented the 1% application to the City Commissioners. Nelson explained the need for 2 new PD vehicles with the application and estimated costs of \$139,638.76.
Ralston made a motion to approve the 1% application for the 2 new PD vehicles for \$139,638.76, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.
- 8. City of Tioga Property Insurance – Papineau Insurance:** Dan Larson explained he has been working with Papineau Insurance and Tracy Papineau had intended on being at the meeting, but is running a bit late. Commission discussed tabling to present at next commission meeting.
Ralston made a motion to table the proposal to the next commission meeting, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.
- 9. Visitor Promotion Fund Application:** Discussion held on the City of Tioga's Application for flowers for downtown.
Ralston made a motion to approve the Visitor Promotion Application from the City of Tioga for flowers in the amount of \$6,220.48, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.
- 10. Fridge/Microwave Purchase:** Discussion held on the purchase of a fridge and microwave for the Community Center and the Presidents Day Sale and quote from Karls in Minot.

Iverson made a motion to approve the purchase of the fridge and microwave from Karls in the amount of \$2,239.97, second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.

Consent Approval:

- 11. Application for a Special Liquor License:** Exhibit presented to Commissioner Board for their review and consideration for a Special Liquor License for The Rig Lounge II on 02/21/2025.
- 12. Bank of Tioga Pledge Holdings:** Exhibit presented to Commissioner Board for their review and consideration for Bank of Tioga Pledge Holdings as of 01-31-2025.
- 13. Payroll:** Exhibit presented to Commissioner Board for their review and consideration for Payroll for 02/07/2025.

Iverson made a motion to approve the consent agenda consisting of The Rig Lounge II Application for a Special Liquor License for 02/21/2025, Bank of Tioga Pledge Holdings as of 01/31/2025, and Payroll for 02/07/2025, second by Dye. Roll call: Ayes; Ralston, Iverson, Dye.

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston, second by Iverson at 8:00 p.m. Roll call: Ayes; Ralston, Iverson, Dye.

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday March 3, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, Tioga Commission President

ATTEST:

Ronica Pederson, Tioga Interim City Auditor