

CITY OF TIOGA
City Commission Meeting Minutes
February 3, 2025
<https://youtu.be/hE5O8QElaX8>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on February 3, 2025, at the Tioga City Hall, by the City Commission President Brett Rieniets.

Present: Brett Rieniets, Kyle Ralston, Jaden Iverson, Jessica Sandberg, Elizabeth Pendlay, and Ronica Pederson

Absent: Steven Dye

Guest: Dan Larson, Patrick Carabello (Brosz Engineering), Josh Reiner (Moore Engineering), Chuck Stewart, Fran Stewart, Tyler Judkins, Scott Myers, Henry Rieniets

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Minutes: Exhibits of Commission Meeting minutes for January 21, 2025 were presented to the commission for their review and consideration. **Iverson made a motion to approve the Commission Meeting minutes of January 21, 2025 with no errors or omissions, second by Ralston. Roll call: Ayes; Ralston, Iverson, Sandberg.**

Commissioners Reports:

Street: Ralston advised he's still working on landfill fees.

Finance Portfolio: Iverson advised his update will be addressed in New Business Item #5.

Police Portfolio: Sandberg advised her update will be addressed in New Business Item #6.

Water Portfolio: None.

Commission President Portfolio: Rieniets advised that he has been in contact with O'Day, and they will provide him with the restocking fees and refund amount later this week.

Modification(s) and/or Approval of Agenda:

Ralston made a motion to approve the agenda as written, second by Iverson. Roll call: Ayes; Ralston, Iverson, Sandberg.

Old Business:

- 1. Legal Report:** Pendlay informed the commission board that she anticipates entering into depositions concerning city road construction work within the next couple of months. She also expects to provide additional legal updates for the city in the coming months.
- 2. Engineer Report:** Josh Reiner presented the Commission Board with the NE Reconstruction Phase II Final Pay Application #11, totaling \$670,027.92. A discussion took place regarding several outstanding issues, including the remaining seeding work, bollard issues, the substantial and final completion dates, which are currently 818 days past due, the \$313,000.00 overage in engineering fees, damages to the stoplight and associated repair costs, as well as liquidated damages. **Ralston made a motion to reject Final Pay Application #11 for Strata Corporation, second by Sandberg. Roll Call: Ayes; Ralston, Iverson, Sandberg.**

Josh Hassell and Josh Reiner presented to the Commission Board an overview of recently completed studies on the Tioga Dam Safety Improvement, as well as geotechnical and hydraulic

evaluations, the Southwest Tioga Drainage study, and the City-Wide SCADA integration. They also provided insights into the city's infrastructure and various assets, including drinking water supply and storage, wastewater treatment systems, water distribution and sanitary sewer collection systems, drainage systems, roadway networks, pedestrian facilities, lighting systems, and buildings and equipment. Additionally, discussions were held regarding potential paving of 67th Street. The Commission further deliberated on the city's stormwater ordinance, with Reiner noting that it may be overly restrictive and exploring options to revise the ordinance to better align with common practices throughout the state.

- 3. Brosz Engineering: Chip Seal Engineering Services Proposal:** Carabello provided commissioners with the proposal for engineering services for Brosz Engineering. Discussion held. **Ralston made a motion to approve the Proposal for Engineering Services for Brosz Engineering in the amount of \$21,500.00, second by Sandberg. Roll call: Ayes; Ralston, Iverson, Sandberg.**

New Business:

- 4. City of Tioga Property Insurance:** Dan Larson informed the commissioners that he has been collaborating with Papineau Insurance to explore insurance options for the city's buildings, property, and equipment. He also discussed a blanket policy that includes the possibility of adding inflation replacement costs. Commissioner Iverson requested that Papineau Insurance prepare a quote outlining various options to address the city's insurance requirements for presentation at an upcoming commission meeting.
- 5. Deputy Auditor Promotion and Raise Recommendation:** Iverson discussed the Promotion and Raise recommendation for Shanelle Ramsey promoting her from an Administrative Assistant to Deputy Auditor. **Ralston made a motion to approve the Promotion and Raise Recommendation for Shanelle Ramsey, second by Sandberg. Roll Call: Ayes; Ralston, Iverson, Sandberg.**
- 6. Sergeant Promotion and Raise Recommendation:** Chief Josh Nelson presented commissioners with a Promotion and Raise recommendation for Detective Sara Litten. **Sandberg made a motion to approve the Promotion and Raise Recommendation for Sara Litten, second by Ralston.** Discussion held on start dates of promotions. **Sandberg motioned to amend her previous motion: approving the Promotion and Raise Recommendation with a start date of 02/16/2025, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Sandberg.**
- 5. Deputy Auditor Promotion and Raise Recommendation:** Discussion to revisit New Business Item #5 regarding start date of Promotion and Raise Recommendation for Shanelle Ramsey. **Ralston made a motion to reconsider the previous motion and approve the Promotion and Raise Recommendation for Shanelle Ramsey with a start date of 02/16/2025, second by Sandberg. Roll Call: Ayes; Ralston, Iverson, Sandberg.**

Consent Approval:

- 7. Bills for January 2025:** Exhibit presented to Commissioner Board for their review and consideration for January 2025 Bills.
- 8. First State Bank & Trust Pledge Holdings as of 12-31-2024:** Exhibit presented to Commissioner Board for their review and consideration for First State Bank & Trust 12-31-2024 Pledge Holdings.

Sandberg made a motion to approve the consent agenda consisting of Bills for January 2025 and First State Bank & Trust Pledge Holdings as of 12-31-2024, second by Iverson. Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston, second by Sandberg at 9:32 p.m. Roll call: Ayes; Ralston, Iverson, Sandberg.

The next meeting of the City of Tioga Commission Meeting is scheduled for Tuesday February 18, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, Tioga Commission President

ATTEST:

Ronica Pederson, Tioga Interim City Auditor