

**CITY OF TIOGA**  
City Commission Meeting Minutes  
April 20, 2022

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on April 20, 2022, at the Tioga City Hall, by the City Commission President Natalie Bugbee.

PRESENT: Natalie Bugbee, Tim Christianson, Shawn Travis, Jessica Steele, Larry Maize, Elizabeth Pendlay, Abby Salinas

ABSENT: None

GUEST: Jacob Orledge, Kristi Gutierrez, Carolyn Eide, Judy Odegaard, Wayne Knutson, Dennis Lindahl, Kevin Czarnecki, Vicki Agustus, Tyler Judkins, Sally Fosburgh, Josh Reiner, Michael Luallen, Shawna Nelson, Richard Weyerman, Joshua Nelson, Crystal Sawyer, Eric Romero

**Steele made a motion to approve the Commission Minutes of April 4, 2022 Regular Commission Meeting, second by Maize. Roll Call: Ayes; Christianson, Travis, Steele, Maize**

**Commissioners Reports:**

Christianson: Advised Commission Board that Water Department staff have been working on snow removal and some water breaks in town.

Travis: Advised the Commission Board that he reviewed financial reports for the month of March and they are in order.

Steele: Gave floor to Police Sargent Eric Romero. Romero advised Commission Board and the Citizens of Tioga that he is presenting Police Chief Nelson the Life Saving Award for administering CPR and saving a citizen's life in the process.

Maize: Advised the Commission Board that the Street Department is working very hard to ensure that the snow is being removed as quickly as possible.

Bugbee: Advised the Commission Board and the Constituents of Tioga, that she would like to thank all the Street and Water Department staff that have been working hard on clearing all the snow in town and she would like to acknowledge all the people who have come out of their homes to help their neighbor or anyone in need. Tioga is a very giving community and there was so many people helping clear out snow, lending generators, giving food and diapers and gas. Thank you.

**Modifications/Approval of Agenda:**

**Travis made a motion to add to the agenda under new business before #7 Community Policing Grant, second by Maize. Call: Ayes; Christianson, Travis, Steele, Maize**

**Old Business:**

1. Legal – Pendlay – Advised Commission Board that she has been working on task orders, sub divisions, platting and planning and zoning ordinance.
2. Moore Engineering: Reiner –Reiner advised Commission Board of status update for North East Reconstruction Project Phase 2 and handed exhibit to Commission Board of task order for Moore to over see the project. Reiner is seeking approval contingent on Attorney's review.

**Christianson made a motion to approve task order from Moore Engineering for construction services contingent on the review of Tioga City Attorney Pendlay, second by Maize. Call: Ayes; Christianson, Travis, Steele, Maize**

3. Tioga Economic Development Update – Dennis Lindahl – Advised Commission Board on upcoming drone camp, Increased inflation, pilot program, finding skills trade, robot camp for kids, go for launch (Nasa Astronauts) asking for a \$50,000 grant sponsorship, and working on new survey for local consumer needs.

New Business:

4. Tioga Equalization – Salinas advised Commission Board that the equalization was completed at an earlier meeting.
5. Sharla Candelaria/GS Solutions –Candelaria advised Commission Board that she had complaints and it feels as if she is being singled out and the City is out to close her business. Discussions held, City Attorney Pendlay stated that no application has been received from her conditional use, before the Commission can make a decision the application has to be submitted and it has to go through the process.
6. Community Center Partition Storage Unit – Salinas handed exhibit to Commission Board for their review and consideration of estimate from Portable Church Industries for a partition storage unit in the amount of \$3,620.18. Tioga New Hope Church stated they are willing to donate half in the amount of \$1,810.09.

**Travis made a motion to approve the estimate from Portable Church Industries for a partition storage unit in the amount of \$3,620.18, second by Maize. Call: Ayes; Christianson, Travis, Steele, Maize**

7. Community Policing Grant – Police Sargent Eric Romero advised Commission Board that he is seeking permission to apply for a Community Policing Grant. The grant is a 3-year grant that pays for an Officer's salary including benefits and overtime but requires prior Commission approval and acknowledgement that the City will continue to employ a Police Officer in that position for a year after the 3-year grant is complete. The Officer would help with the Community Policing, assist in both the Tioga Elementary School and the Tioga High School, attend school functions and develop any community partnerships and school partnerships as needed.

**Steele made a motion for Police Sargent Romero to apply for the Community Policing Grant and the City of Tioga will take the responsibility of keeping the position for that Police Officer in the employ of the City for a year following the completion of the grant, second by Maize. Call: Ayes; Christianson, Travis, Steele, Maize**

Consent Approval:

8. Tioga Fund Application – Salinas handed exhibit to Commission Board for their review and consideration of a Tioga Fund Application from Tioga Park Board in the amount of \$19,500 for new Baseball Field Groomer. Tioga Fund Board has reviewed application and recommends approval.
9. Payroll 04-07-2022 - Salinas handed exhibit to Commission Board for their review and consideration of payroll for 04-07-2022.
10. Financials for March 2022- Salinas handed exhibits of financials from March 2022 of Fund Summary and Balance Sheet for their Review and consideration.

**Maize made a motion to approve the Tioga Fund Application from Tioga Park Board in the amount of \$19,500 for Base Ball Field Groomer, payroll for 04-07-2022, and the City Financials for March 2022, second by Steele. Call: Ayes; Christianson, Travis, Steele, Maize**

**With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Maize, second by Travis at 8:53p.m. call: Ayes; Christianson, Travis, Bugbee, Steele, Maize.**

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday May 2, 2022 at 7:00 p.m., to be held at the Tioga City Hall.

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Natalie Bugbee, Tioga Commission President

ATTEST:

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Abby Salinas, Tioga City Auditor