

CITY OF TIOGA
City Commission Meeting Minutes
11/03/2025
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on November 3, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Jaden Iverson, Steven Dye (remote), Liz Pendlay (remote), Wendy Lenzen

ABSENT:

Guest: Cody Hallin, Scott Grosche, Darci Grosche, Joel Shaffett (remote), Judy Odegard, Josh Vachal.

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for October 10, 2025 were presented. **Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Commissioners Reports:

Street: Commissioner Ralston advised that the street department is preparing for winter.

Finance: Commissioner Iverson advised that his department is working on projects for the 2026 calendar year, more information to come.

President: Commission President Rieniets advised that he had the opportunity to work at the Community Center last Friday and he really enjoyed it. Rieniets also reminded the community that there are positions for employment open at the Community Center and he would encourage potential applicants to apply. Rieniets also advised Commissioner Dye that it was necessary that the repairs at the lagoon are completed before the cold weather sets in.

Water:

Modifications/Approval of Agenda: No Modifications. **Ralston made a motion to approve the agenda as presented. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Old Business:

1. **Legal Report:** Attorney Pendlay advised that there is a third party joining the streets lawsuit and that will likely change the schedule for a trial date ultimately prolonging again and suggested the commission entertain the idea of a rebid for the street project so as to not delay another construction season.

New Business:

2. **Request to Hire – Community Center:** Rieniets requested approval to hire Kelsey Daffin for the Full Time Community Center position at \$42,515.20 annually pending background check. **Motion by Iverson to approve the request to hire as long as all pre-hire conditions are met. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.**
3. **Williams County Multi-Hazard Mitigation Plan Resolution Adoption:** Attorney Pendlay read aloud resolution 2025-03:

Williams County Multi Hazard Mitigation Plan, October 2025

(LOCAL GOVERNMENT, INCLUDING SPECIAL DISTRICTS), (STATE)

RESOLUTION NO. 2025-03

A RESOLUTION OF (LOCAL GOVERNMENT) ADOPTING THE Williams County Multi Hazzard Mitigation Plan, October 2025.

WHEREAS the **City of Tioga** recognizes the threat that natural hazards pose to people and property within **City of Tioga**; and

WHEREAS the (local government) has prepared a multi-hazard mitigation plan, hereby known as Williams County Multi Hazzard Mitigation Plan, 2025 in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS the Williams County Multi Hazzard Mitigation Plan, 2025 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in (local government) from the impacts of future hazards and disasters; and

WHEREAS adoption by the **City of Tioga** demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Williams County Multi Hazzard Mitigation Plan, October 2025.

NOW THEREFORE, BE IT RESOLVED BY THE (LOCAL GOVERNMENT), (STATE), THAT:

Section 1. In accordance with (local rule for adopting resolutions), the (local governing body) adopts the Williams County Multi Hazzard Mitigation Plan, 2025. While content related to (local government) may require revisions to meet the plan approval requirements, changes occurring after adoption will not require **City of Tioga** to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

Motion by Ralston to approve resolution 2025-03. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.

4. **On Call Policy:** Rieniets advised that the City of Tioga does not have an on-call policy, there are guidelines, but not an official policy. Rieniets presented two policy options for On Call time. Option A is non-compensable for non-exempt employees; Option B would allow for compensation at a set rate for on-call time. Discussion held regarding call out being in excess of on call time. **Motion by Iverson to adopt On-Call Policy B. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.**

Consent Agenda:

5. **Bills November (1)**
6. **November Payroll 21**
7. **Pledge Holdings – FSBT October**

- 8. Special Event Liquor Permit – Model Tavern
- 9. Special Event Liquor Permit – Model Tavern
- 10. Special Event Liquor Permit – Pour Decisions
- 11. Raffle Permit – White Earth Valley Saddle Club

Motion to approve the consent agenda by Iverson. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.

Public Comment: Judy Odegaard asked if there had been an update regarding the flagpole on Hwy 2. No update.

With no further business the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston second by Iverson at 7:31 p.m.

The next meeting of the City of Tioga is scheduled for Monday November 17, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor