

CITY OF TIOGA
City Commission Meeting Minutes
10/06/2025
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on October 6, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Jaden Iverson, Steven Dye (Remote), Kyle Ralston, Liz Pendley (Remote), and Wendy Lenzen

ABSENT:

Guest: Cody Hallin, Joel Shaffett, Kaare Hallesy, Brenda Rohde, Scott Grosche, Josh Vachal, Judy Odegaard, Hannah Valliere, Carter Valliere, Patrick Carrabello, Henry Rieniets, Neil Rudnik, Jayme Odegaard, Dan Larson

Pledge of Allegiance:

Minutes: Exhibits of Special Commission Meeting Minutes, September 10, 2025, Commission Meeting Minutes for September 15, 2025, Public Budget Hearing Minutes, September 15, 2025, Commission Meeting Minutes for September 22, 2025, was presented. **Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Commissioners Reports:

- **Street:** Vac Trailer has been delivered. There will be a temporary street closure on Welo Street between 1st and Second Street to allow for dirt work to be completed. Closure is expected through Saturday, October 11, 2025.
- **President** – Commissioner Rieniets shared that the new community center director, Joy Sparks started in her roll October 1st and thanked Dan Larson and Shanny Ramsey for their willingness to help at the Community Center.

Modifications/Approval of Agenda: Commissioner Rieniets requested that we remove agenda item #2 under old business, Community Center update as Burton Young was not able to attend to discuss and add to the agenda new business item: Interim Chief Hallin – 1% request. **Iverson made a motion to approve the agenda with modifications of removing old business agenda item #2 and adding new business agenda item #8. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye**

Old Business:

1. **Legal Report:** Attorney Liz Pendlay advised that development in connection with the Benson Street legal matter has continued and a deposition with Abby Salinas is scheduled for October 8, 2025.
2. **Annabelle Lots:** Dan Larson, Community Services, proposed two options for Survey of a lot in the Annabelle subdivision that would allow for a rearrangement and seven or eight new lots. Attorney Pendlay clarified that the difference between the two options was an 8th lot on the west side of Elm Street in the Annabelle Subdivision. **Ralston made a motion to move forward with Option 2C to replat with 8 lots. Second by Iverson. Discussion held. Roll Call: Ayes; Ralston, Iverson, Dye**
3. **Colbert Property: Request for Survey & Right of Way Plat:** Dan Larson requested approval to have Interstate Engineering survey and plat a right of way west of Dakota street S and 5th street. The proposal to complete this was submitted for \$2500.00. **Ralston made a motion to approve the proposal from Interstate Engineering in the amount of \$2500.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**

New Business:

4. **Airport Board – Letters of Interest:** Rieniets advised that there were two letters of interest for the open airport board position. **No Motion.**
5. **Economic Development Director:** Josh Vachal, Tioga Area Economic Development Director introduced himself to the City Commissioners and shared his experience in his first week of employment.
6. **Step Increase:** Commission Ralston presented and recommended a step increase in wage for Kirk Odegaard effective October 16, 2025. **Ralston made a Motion to approve a step increase for Kirk Odegaard. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**
7. **Open Position – Approval to advertise PD:** Commissioner Rieniets advised that the PD is currently short handed and would request to advertise for an officer. Rieniets also shared that they are currently in the vetting process for the Chief of Police position. Rieniets asked Interim Chief Hallin what his suggestion would be regarding position title for the position. Interim Chief Hallin recommended advertising for a patrol officer. **Ralston made a motion to approve the open position and advertise for a patrol officer. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**
8. **Interim Chief Hallin – 1% Grant request:** Interim Chief Hallin advised that the Tioga PD was previously granted monies to purchase two new patrol vehicles. The final invoices came in \$3,308.32 over what they had received originally and requested approval to bring the additional cost to the 1% committee for grant. **Ralston made a motion to approve Interim Chief Hallin to go to the 1% committee for the additional charges. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**

Consent Approval:

9. **Bills October (1)**
10. **August Financials**
11. **Sept 19 & Oct 3 Payroll**
12. **Pledge Holdings: September – The Bank of Tioga**
13. **Special Event Liquor Permit – Rig Lounge**
14. **Raffle Permit – NW Sportsman Association**

Motion to approve the consent agenda by Ralston. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.

Public Comment: Tioga Airport Board President, Jeffery Moe, asked the Commission if there was a reason why they didn't act to fill the airport board position with one of the two interested candidates. Rieniets advised that he has not had the opportunity to vet the candidates to feel comfortable making a recommendation. Iverson shared that he was not in support of one of the candidates filling that roll and he was not confident in appointing a board member that is also an employee on the board. Jeffery inquired about advertising for the airport board position. Attorney Pendlay did not advise to make a motion during the public comment portion of the meeting and suggested that the commission take it up under old business at a future meeting.

With no further business the meeting of the Tioga City Commission was adjourned by a unanimous vote moved by Ralston second by Iverson at 7:35 p.m.

The next meeting of the City of Tioga is scheduled for Monday October 20, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor