

CITY OF TIOGA
City Commission Meeting Minutes
07/06/2026
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on July 6, 2026, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Cody Normark, Steven Dye, Liz Pendlay (remote), Wendy Lenzen

ABSENT: Jaden Iverson

Guest: Patrick Carabello – Brosz Engineering, Josh Vachal, Scott Grosche, Josh Reiner- Moore Engineering, Judy Odegard, Chuck Stewart

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for June 15, 2026, Commission Meeting were presented.
Ralston made a motion to approve as presented with no errors or omissions. Second by Normark. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets

Commissioners Reports:

Street: Ralston shared that he was looking into options for immediate fixes on Benson Street and that the Tree Committee was awarded the grant to purchase more trees. Chip Sealing will begin July 17th tentatively and is expected to be completed by August 8th.

President: Thanked the Freedom Fest Committee for all of their hard work and a successful community event.

Modifications/Approval of Agenda: **Ralston made a motion to add Old Business item number 4, Street/Water Supervisor Position and New Business item number 6, Jensen Auto Quote. second by Dye. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets**

Old Business:

- 1. Legal Report:** Commission President, Brett Rieniets had an additional deposition regarding the Benson street litigation and did a great job.
- 2. Engineer Report:** Josh Reiner shared an update on the ballfield project noting that Veit will finish seeding and hydro mulch this week and will address issues with fence level. Reiner requested approval of Pay Application #2 in the amount of \$162,768.37. **Ralston made a motion to approve pay app #2 in the amount of \$162,768.37. Second by Dye. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets.** Rieniets estimated that work would begin on the south field on July 20th, however, could happen as soon as July 9th. A meeting with the geotechnical engineer is scheduled for this week to look at S Main Street and Benson Street.
- 3. Brosz Engineering – Task Orders:** Patrick Carabello shared that the survey has begun for the Signal street project and they received 4 quotes from Geotech firms. Carabello also presented the commission with Task orders previously submitted to the commission regarding potential street projects. Carabello shared that the orders are unchanged except for the effective dates and asked for direction on if the City of Tioga was looking to move forward with any or all of the proposed projects. Rieniets indicated that there had not been discussions with the Township board.
- 4. Street/Water Supervisor position:** Ralston advised that they did not receive the applications they were hoping to in the short window that the position was posted and requested that we extend the deadline to submit applications. **Ralston made a motion to extend advertisement for the street and water superintendent position for two weeks with a deadline of July 27th. Second by Dye. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets**

New Business:

5. Rural Community Health Grant – Community Center: Rieniets shared that Joy Sparks with the community center would like to apply for a Rural Health Transformation Grant for a walking program. Josh Vachal shared that the amount was \$125,000.00 and Live Well Tioga along with Tioga Medical worked on putting this grant together. Rieniets shared his support for the grant but clarified that all requests will go through City Hall prior to application for approval by the Commission.

Motion by Ralston to approve the Rural Health Grant application. Second by Normark. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets.

6. Jensen Auto Quote: Rieniets advised that they have a quote to repair a squad car. **Motion by Ralston to the PD squad car quote for Jensen's repair in the amount of \$1974.88. Second by Dye. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets.**

7. Deputy Auditor Position: Desiree Hanson is retiring from her full-time position effective July 10th, 2026; however, she is open to staying part-time, a few days per month. **Ralston made a motion to approve Desiree Hanson to transition to part-time Deputy Auditor. Second by Normark. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets**

Consent Agenda:

8. Bills

9. Payroll 13 bi-weekly

10. May Financials

11. Pledge Holdings – Bank of Tioga

Motion to approve the consent agenda by Ralston. Second by Normark. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets.

Public Comment: Chuck Stewart, representing Tioga Township, expressed their interest in relinquishing their interest in 67th street to the City of Tioga with the understanding that the city would fix the road at their expense. Stewart advised that the Township has little or no financial ability to contribute to the project. Liz to investigate options for this project to continue and to work together for possible opportunities to discuss. Ralston to work with Josh Reiner to put together a quote as well.

Ralston made a motion to further modify the agenda to add new business item 7: alter Deputy auditor position. second by Dye. Roll Call: Ayes; Ralston, Normark, Dye, Rieniets

With no further business the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston. Second by Dye at 7:41 p.m.

The next meeting of the City of Tioga is scheduled for Monday, July 20, 2026, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor