

CITY OF TIOGA
City Commission Meeting Minutes
06/15/2026
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on June 15, 2026, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Jaden Iverson, Liz Pendlay (remote), Wendy Lenzen

ABSENT: Steven Dye

Guest: Patrick Carabello – Brosz Engineering, Nickolas Oster, Josh Vachal, Scott Grosche, Josh Reiner- Moore Engineering, Kaare Hallesy, Deon Iverson, Judy Odegaard, Madison Ramberg, Trey Ramberg, Cody Normark, Hyrum Zitting

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for June 1, 2026, Commission Meeting were presented.
Ralston made a motion to approve as presented with no errors or omissions. second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets

Commissioners Reports:

Street: Ralston thanked the community for their votes in the recent election and shared his commitment to continuing to serve as a commissioner. Ralston also advised that Kirk Odegaard and Mark Dahl will be retiring from their employment with the City of Tioga effective June 15th and he thanked them for their service of 20 years for Mark Dahl and 35 years for Kirk Odegaard.

Modifications/Approval of Agenda: Iverson made a motion to remove new agenda item #6, City Shop Sewer Line quote, and replace with 2026 Vector Budget, and add New Business items #14 – PD Resignation, and 15 – PD Approval to advertise. second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets

Old Business:

- 1. Legal Report:** Attorney Liz Pendlay advised that she would be busy with depositions regarding the Benson Street litigation for the next couple of weeks and would keep the commission updated as needed.
- 2. Engineer Report:** Josh Reiner shared an update on the ballfield project. Reiner expects the scoreboard installation and stamped concrete to be completed this week, and sod and fencing should be completed shortly after weather permitting. Reiner also advised that the tin would need to be replaced on the dugouts for the north field due to the damage from the windstorm. Scheduling with the geotechnical engineer for a site visit on Benson and South Main Streets. Reiner presented preliminary opinion of costs for the previously discussed street projects which were presented at the following cost estimates: Signal Road \$4,340,000.00 including a 15% contingency. Preliminary cost for South Dakota Street was estimated at \$2,740,000.00 and 67th Street was estimated at \$6,420,000.00. Reiner also stated that these estimates are best guess estimates without geotechnical estimates. Ralston raised the question about improving 67th street when the City of Tioga owns half of that road and the other half is owned by Tioga Township. Pendlay advised that meeting with the township board to gauge their interest in participating in the proposed project.

3. **Brosz Engineering – Task Orders:** Patrick Carabello presented the commission with Task orders previously submitted to the commission regarding potential street projects. Carabello shared that the orders are unchanged except for the effective dates and asked for direction on if the City of Tioga was looking to move forward with any or all of the proposed projects. Ralston asked about the difference in quality and life of use of asphalt vs concrete considering that two of the projects are designated truck routes. Carabello advised that asphalt requires more maintenance but is roughly half the cost of concrete. **Motion by Ralston to approve task order 2-2026, Signal Road. Second by Iverson. Roll Call: Ralston, Iverson, Rieniets.**

New Business:

4. **Library Board Resignation:** Rieniets advised that Desi Hanson has decided to resign from the Library board. **Motion by Ralston to approve Desiree Hanson resignation from the Library Board. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
5. **Library Board Member - Advertisement:** Rieniets advised that we have an open seat on the library board and would need to advertise to fill that position. **Motion by Iverson to advertise for a library board seat until July 6th, 2026. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets.**
6. **2026 Vector Budget:** Iverson discussed the proposed budget for Vector Control for 2027. **Motion by Iverson to approve the 2027 budget for Vector Control in the amount of \$19,200.00. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
7. **NCC Quote:** Rieniets presented a quote from NCC to update some security equipment in the amount of \$2,749.00. **Motion by Ralston to approve the NCC quote in the amount of \$2,749.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
8. **ND Sewage and Pump and lift station quote:** Ralston advised that the quote presented if to have the company come out and inspect their lift and grinder pumps in the amount of \$2,200.00 **Motion by Iverson to approve the quote \$2200.00 from ND Sewage pump and lift station service in the amount of \$2200.00. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
9. **PT Employee Request – Street/Garbage:** Ralston shared that although Maintenance employee Mark Dahl was retiring from his full-time position, he is still interested in staying on with the city in a part time capacity to operate the landfill on days that it is open. **Motion by Ralston to accept interest from Mark Dahl to move from Full-time to part time employment. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
10. **Approval to Advertise – Street/Water Superintendent:** Ralston advised that with Kirk Odegaard retiring, the City of Tioga is without a street/water superintendent and would need to fill that position. **Motion by Ralston to advertise for a street/water superintendent until July 6, 2026. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
11. **Auditor Bond Resolution:** Rieniets read the following resolution 2026-04: **BE IT RESOLVED**, by the City Commission of the City of Tioga, Williams County, North Dakota: **A RESOLUTION APPROVING THE BOND OF CITY AUDITOR FOR THE CITY OF TIOGA.**

WHEREAS, the City of Tioga, Williams County, North Dakota, is a municipal corporation, organized and existing under the laws of the State of North Dakota;

WHEREAS, the City is a Commission government and one under which it appointments a City Auditor, who is presently serving in such appointive capacity and as an employee of the City; and

WHEREAS, the City has become aware that the North Dakota State Bonding Fund provides fidelity bond coverage for City employees handling and dealing with public funds (as set forth in North Dakota Century Code Section 26.1-21-06); and

WHEREAS, in compliance with the laws of this state, as cited herein, the bond for the City Auditor is fixed by the governing body, as set by resolution, pursuant to North Dakota Century Code Section 40-13-02; and

WHEREAS, at the June 15, 2026, regular City Commission meeting of the City of Tioga Commission, the current bond limits and the relevant statutory authority were reviewed by the governing body and the said Tioga City Commission found that a bond in the amount of \$2,000,000.00 to be sufficient; and

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Tioga City Commission, Williams County, North Dakota, that the City's auditor bond coverage by and through the State Bonding Fund be in the amount of \$2,000,000.00. **Motion by Iverson to adopt resolution 2026-04. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Rieniets.**

- 12. Johnson Controls – PD Quote:** Rieniets advised that Johnson Controls has inspected the PD wet system every 5 years and this inspection is due. The quote is \$4513.24. **Motion by Ralston to approve the quote from Johnson Control for the PD inspection in the amount of \$4513.24. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
- 13. 2026 Fireworks Rule:** Rieniets presented the proposed fireworks rule for 2026 to approve fireworks in the city limits from 12PM-1AM July 2-4th, 2026 and Sunday July 5th from 1PM-8PM. **Motion by Iverson to approve the 2026 Fireworks Rule. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
- 14. PD Resignation:** Rieniets advised that over the weekend on June 13th, he received a resignation letter from Cody Hallin stating that he was resigning effective immediately. **Motion by Ralston to accept Cody Hallin's resignation effective June 13, 2026. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**
- 15. PD Approval to advertise:** **Motion by Ralston to approve advertising for a patrol officer for the Tioga Police Department and accept applications until July 6, 2026. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Rieniets.**

Consent Agenda:

- 16. Bills**
- 17. Payroll 12 bi-weekly/Payroll Monthly 5**
- 18. Liquor License renewal applications**
- 19. Planning & Zoning – Big Tex RV – Conditional Use Application**
- 20. Planning & Zoning – NVN North Dakota – Building Permit**
- 21. Planning & Zoning – NVN North Dakota – Conditional Use Application**
- 22. Planning & Zoning – NVN North Dakota – Conditional Use Application**
- 23. Special Event Liquor License – Madhouse LLC**
- 24. Tioga Fund Application – Tioga Area EDC**
- 25. Visitor Promotion Fund Application – City of Tioga**
- 26. Visitor Promotion Fund Application – Tioga Police Department**

Motion to approve the consent agenda by Ralston. Second by Iverson. Discussion held regarding the denial of the conditional use permit for Big Tex RV. **Roll Call: Ayes; Ralston, Iverson, Rieniets.**

Public Comment: None

With no further business the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston. Second by Iverson at 8:21 p.m.

The next meeting of the City of Tioga is scheduled for Monday, June 15, 2026, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor