

CITY OF TIOGA
City Commission Meeting Minutes
January 6, 2025
<https://youtu.be/VTAX0moLKUw>

A meeting of the City Commission of the City of Tioga was called to order at 7:01 pm on January 6, 2025, at the Tioga City Hall, by the City Commission President Brett Rieniets.

Present: Brett Rieniets, Kyle Ralston, Jaden Iverson, Jessica Sandberg, Steven Dye, Elizabeth Pendlay, and Ronica Pederson

Absent:

Guest: Judy Odegaard, Patrick Carabello (Brosz Engineering), Josh Reiner (Moore Engineering)

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Minutes: Exhibits of Special Commission Meeting minutes for December 16, 2024, Commission Meeting minutes for December 16, 2024, and Special Commission Meeting minutes December 19, 2024 were presented to the commission for their review and consideration. **Ralston made a motion to approve the Special Commission Meeting minutes of December 16, 2024, Commission Meeting minutes of December 16, 2024 and Special Commission Meeting minutes of December 19, 2024 with no errors or omissions, second by Dye. Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.**

Commissioners Reports:

Street: Ralston advised he's met with the public works department, and there is an issue with the Toolcat and will be sent to Mandan.

Finance Portfolio: Iverson advised he is still in the process of hiring.

Police Portfolio: Sandberg state there will be a 1% meeting coming up soon.

Water Portfolio: Dye advised he has been working with the water department and making progress on getting the lagoon properly operating.

Commission President Portfolio: Rieniets expressed optimism for 2025, noting that 2024 began with challenges.

Modification(s) and/or Approval of Agenda:

Sandberg made a motion to move Consent Agenda Item #9 Application for Local Charity Permit for Pirate Boosters to New Business Item #9, add New Business Item #10 Local Charity Raffle Permit for ND GOP District 2 and add New Business Item #11 Water Bill Questions, second by Ralston. Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.

Old Business:

- 1. Legal Report:** Pendlay expressed her optimism regarding the full Commission Board in 2025. She conveyed her gratitude for the early release of the 2025 Commission Meeting Dates, noting that this allows her to efficiently schedule them in her calendar. She mentioned that the meetings will include a combination of Teams and in-person appearances and committed to keeping the Board informed of any developments as they arise. At this time, she has no additional updates to share.

2. **Engineer Report:** Reiner provided an update regarding the baseball field, noting that the CLOMR will be submitted tomorrow.
3. **Brosz Engineering: Chip Seal Bid Results:** Carabello provided an update for the commission, with the Bid Opening on December 17, 2024 for the Chip Seal Project, bid came in lower than expected at \$482,521.76 with a completion date of August 15, 2025. Recommends approval to the Commission for Notice of Award Schedule A of the Bid. **Sandberg made a motion to approve the Notice of Award for Schedule A of the Bid, second by Iverson. Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.**

New Business:

4. **2025 Commission Meeting Dates:** Meeting dates for 2025 Commission Meetings presented to commission. **Ralston made a motion to approve the 2025 Commission Meeting Dates as presented, second by Sandberg. Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**
5. **2025 ACH Schedule for Bank:** No discussion held. **Iverson made a motion to approve the 2025 ACH Schedule for the Bank, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**
6. **2025 Payroll and Holiday Schedule:** No discussion held. **Ralston made a motion to approve the 2025 Payroll and Holiday Schedule, second by Sandberg. Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**
7. **TAA – Appointment for Open Board Seat:** Letter of Interest for Paul Weyrauch for reappointment to the Airport board, only letter received. **Sandberg made a motion to reappoint Paul Weyrauch to the open airport board seat, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**
8. **Tioga Sales Tax Revenue and Appropriations Bond Series 2018A – Original Community Center Loan:** Rieniets discussed that a few months ago at a city commission meeting there was a request to look into paying of the original loan. The interest Rate for the City Bank account has decreased. Rieniets wants the commissioners to review the bond resolution and information and revisit this at the next City Commission meeting. Iverson stated he looked into the remaining balance of \$2,765,000.00 and approximately \$2,805,000.00 for a payoff balance with the required 30 days' notice for redemption. Discussion held; no motions made.
9. **Application for Local Charity Permit:** Local Charity Permit presented for Pirate Boosters. **Ralston made a motion to approve the Local Charity Permit for Pirate Boosters, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**
10. **Application for Local Charity Permit:** Local Charity Permit presented for ND GOP District 2. **Ralston made a motion to approve the Local Charity Permit for ND GOP District 2, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**
11. **Water Bill Questions:** Ralston discussed he has noticed there is a lot of vehicles, trailers, and other item still on the city streets. Ralston spoke to Chief Nelson regarding these issues. Ralston has also spoke to City Hall regarding a comment/text box that can be used to put a reminder to citizens, such as, please move vehicles/trailer off city streets to allow for snow removal. Discussion held; no motion made.

Consent Approval:

12. **Payroll for December 20, 2024:** Exhibit presented to Commissioner Board for their review and consideration for Payroll for December 20, 2024.
13. **Payroll January 7, 2025:** Exhibit presented to Commissioner Board for their review and consideration for Payroll for January 7, 2025.

14. Bills for December 2024: Exhibit presented to Commissioner Board for their review and consideration for December 2024 Bills.

Sandberg made a motion to approve the consent agenda consisting of Payroll for December 20, 2024, Payroll for January 7, 2025, and December 2024 Bills, second by Ralston. Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston, second by Iverson at 7:33 p.m. Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.

The next meeting of the City of Tioga Commission Meeting is scheduled for Tuesday January 21, 2025, at 7:00 p.m., to be held at the Tioga City Hall.


Brett Rieniets, Tioga Commission President

ATTEST:


Ronica Pederson, Tioga Interim City Auditor