

CITY OF TIOGA
City Commission Meeting Minutes
01/05/26
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on January 5, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Jaden Iverson, Steven Dye, Liz Pendlay (remote), Wendy Lenzen

Guest: Chief Hallin, Patrick Carabello, Jason Steele, Josh Reiner

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for December 15, 2025, Commission Meeting were presented. **Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets**

Commissioners Reports:

Street: Commissioner Ralston advised that the street department has been having issues with their sanding machine but have repaired it and will be able to sand streets as needed.

Finance: Commissioner Iverson advised that he will have a meeting regarding the forensic audit that is taking place on Thursday of this week.

President: Rieniets advised that performance reviews for 2025 should be completed before the end of the month. The Community Center has had several repairs with the expansion and has kept the CC staff busy. The commission has received a letter of interest for the open commission seat and would like to address at the next meeting.

Water: There has been a delay due to the weather on the repairs to the lagoon.

Modifications/Approval of Agenda: Rieniets advised that there is a special event liquor license to be reviewed and Chief Hallin is available to give an update on the Tioga PD. **Iverson made a motion to approve the agenda with the modification of the PD Update to new businesses #6 and the Special Liquor License as item 11 under the consent agenda, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye**

Old Business:

1. **Legal Report:** Liz advised that all legal matters are moving along as expected. Pendlay asked the commission to consider the possibility of rebidding the Benson street road repair project and would like the commission to address in February to prevent missing deadlines in relation to the lawsuit that is ongoing.
2. **Engineer Report:** Josh Reiner presented an agreement for design, bidding and negotiation of award documents regarding the baseball field project in the amount of \$58,000.00. **Motion by Iverson to accept the fees from Moore Engineering for ball field design and bidding in the amount of \$58,000.00. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets**

Reiner also advised that they will be requesting removal of the street light on Welo Street north of the Tioga Fire Department to allow for the upcoming construction on the Tioga Fire Hall expansion.

New Business:

3. **Airport Board Seat – Letters of Interest:** Commissioner Rieniets advised that the commission has received two letters of interest to the airport board. **Motion by Ralston to appoint Dean Hanson to the Tioga Airport Board. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets**
4. **Request for approval to hire - CC:** Rieniets advised that he spoke with Joy Sparks and she is confident that this part-time applicant could fill some duties needed at the community center that have not been completed. **Motion by Iverson approve the request to hire for Braulio Castro. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets**
5. **Road Grader cutting edge equipment purchase:** Ralston advised that purchasing cutting edges for their road grader could allow the street crew to better remove ice buildup on the city streets. Ralston shared that being that the equipment is coming from Canada, they do not know the final cost for shipping and handling. **Motion by Ralston to approve the purchase of the Sharq edge cutting-edge equipment in an amount not to exceed \$5,000.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets**
6. **Police Department Update:** Chief of Police Hallin advised that morale is high at the PD and it's nice to see that again. The PD currently has five officers and will have 2 officers ready for patrol by the end of the month. Hallin considers the Tioga PD fully staffed with the current officers. Hallin shared that there are two major cases they are currently working on involving child pornography, and a recent drug bust that involved pink fentanyl which doesn't respond to Narcan. Chief Hallin wanted the public to know if they have any questions, comments, concerns or leads, please reach out to the PD. He advised not to touch suspected narcotics, and to call the police right away. The PD will participate in an Emergency Management Response training course for all of the officers. Hallin is also considering restructuring his department and possible promotions that he will present at the next commission meeting. Hallin also advised that he will be requesting funds to order more ammunition.

Consent Agenda:

7. **Bills Jan (1)**
8. **Payroll 24**
9. **Payroll 1 (26')**
10. **Dec Pledge Holding Bank of Tioga**
11. **Special Event Liquor license – Model Tavern**

Motion to approve the consent agenda by Ralston. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye, Rieniets.

Public Comment:

With no further business the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston second by Iverson at 7:39 p.m.

The next meeting of the City of Tioga is scheduled for Tuesday, January 20, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

ATTEST:

Wendy Lenzen, City Auditor