

CITY OF TIOGA

City Commission Meeting Minutes

November 20, 2023

<https://youtu.be/-OzVRHelhyA>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on November 20, 2023, at the Tioga City Hall, by the City Commission President Kevin Litten.

PRESENT: Kevin Litten, Tim Christianson, Larry Maize, Jessica Sandberg, Elizabeth Pendlay (Zoom), Abby Salinas

ABSENT: Shawn Travis

GUEST: Judy Odegaard, Josh Reiner, Joel Shaffett, Dan Larson, Fran Stewart, Chuck Stewart, Nathan Zochert, Heath Pendlay, Norma Brilz, Melissa Farris, Laura Jean Rosencrans, Haley Felber, Sandy Clark, Wayne Knutson, Jeremy Wallin, Veronica McGinnity, Rick Farrow, Kyle Ralston, Joseph Salinas, Jaden Iverson, Shana Iverson, Deon Iverson, Loren Ramberg, Norene Knudson, Roger Blestrud, Robert Harms, Josh Nelson, Bob Fuson, Barry Ramberg, Chelsy Weisz, Haley Felber, Colin Christofferson, Bob Anderson, Todd Marmon, Susan Christofferson, Gloria Grossman, Desiree Hanson, Karen Vetsch, Linda Schmidt, Rochelle Raan, Ricky Raan, Richard Schmidt, Myles Rosencrans, Cody Normark, Steve Klevenberg, Chad Klevenberg, Kevin Hove, Jeff Moe Jr., Ronda Rustad, Josh Reiner, Wendy Lenzen

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Christianson made a motion to approve the Commission Minutes of November 6, 2023 and the Commission Minutes for Executive Session of November 6, 2023 with no errors and omissions, second by Maize. Roll Call: Ayes; Christianson, Sandberg, Maize

Commissioners Reports:

Christianson: None

Travis: Absent

Sandberg: None

Maize: None

Litten: None

Modifications/Approval of Agenda:

Sandberg made a motion to Add to approve the November 20, 2023 agenda as written, second by Maize.

Call: Ayes; Christianson, Sandberg, Maize

Old Business:

1. Legal – Pendlay – Advised Commission Board of projects she is currently working on with the City and some of it is on the agenda for updates.
2. Moore Engineering: Reiner – Advised Commission Board of projects currently working on South Main Street Project, Northeast Reconstruction Project Phase 2, Tioga Dam emergency action plan, Tioga Dam Recreational Trail and 3rd Street NW & N Hanson Street Reconstruction. Reiner handed exhibit to Commission Board for their review and consideration of pay application #4 from Crow River construction for work done to date in the amount of \$496,255.14 and recommends approval.

Christianson made a motion to approve Pay Application #4 from Crow River construction for work done to date in the amount of \$496,255.14, second by Maize. Call: Ayes; Christianson, Sandberg, Maize

Reiner also gave updates of projects for Baseball Field, KSI, Tioga Soccer Field, City Scada System and handed exhibit to Commission Board for their review and consideration of Task Order #7 for North Main Street Reconstruction.

Christianson made a motion to approve Task Order #7 contingent on City Attorney Pendlay's review and corrections if any, second by Sandberg. Call: Ayes; Christianson, Sandberg, Maize

3. Community Center Update – Haley Felber – Advised Commission board on status of Community Center Committee meetings. Will present financial numbers at the next Commission meeting.
4. November 15, 2023, Special Commission Meeting/Bob Anderson – Anderson advised Commission Board that he feels Commission Board should not have a Special Commission Meeting, Discussions held.
5. Community Center Input/Robert Harms – Harms advised Commission Board that he has solutions for Commission Board to consider regarding the \$10,000,000 Loan. Discussions held.

New Business:

6. Airport Update Jeffery Moe Jr. – Moe Jr. advised the Commission Board on upcoming growth and future plans for the Tioga Municipal Airport to include taxi lighting project, ramp micro seal, 2025 rehab projects and 2026 construction projects for either a new fuel terminal or a parallel taxi way. Moe Jr. advised the Commission Board of the upcoming open position for the Airport Board in January 2024.

Sandberg made a motion to advertise for an open Airport Board Position for January 1, 2024, second by Maize. Call: Ayes; Christianson, Sandberg, Maize

7. Open Position for City of Tioga Street Department – Salinas advised the Commission Board that the Street Department is in need of an employee.

Christianson made a motion to advertise and hire a Maintenance Worker for the Street Department, second by Sandberg. Call: Ayes; Christianson, Sandberg, Maize

8. CD Quotes – Salinas handed exhibit to Commission Board for their review and consideration of 4 quotes from different bank institutes for CD accounts. Salinas advised that interest rates on CD accounts are good at this moment and is seeking permission to place \$10,000,000 or \$13,000,000 in a cd account that would earn interest for 6 months then be able to withdrawal it before the next construction season. Salinas also advised that she can separate the money into 2 CDs in case one had to be withdrawn early for emergencies.

Maize made a motion to approve opening 2 cd's with a 6-month term with First State Bank and Trust for \$10,000,000 total, second by Christianson. Call: Ayes; Christianson, Sandberg, Maize

Consent Approval:

9. Payroll for November 7, 2023 – Salinas handed exhibit to Commission Board for their review and approval of Payroll for 11-7-2023.
10. Bills for October 2023 – Salinas handed exhibit to Commission Board for their review and consideration of bills for October 2023.
11. Financials for October 2023- Salinas handed exhibits to Commission Board for their review and consideration of financials for October 2023 of Fund Summary and Balance Sheet.

Sandberg made a motion to approve the consent agenda that consists of Payroll for 11-07-2023, Bills for October 2023, and City Financials for October 2023, second by Maize. Call: Ayes; Christianson, Sandberg, Maize

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Maize, second by Sandberg at 8:19 p.m. call: Ayes; Christianson, Sandberg, Maize.

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday December 4, 2023, at 7:00 p.m., to be held at the Tioga City Hall.

Kevin Litten, Tioga Commission President

ATTEST:

Abby Salinas, Tioga City Administrator/Auditor