

CITY OF TIOGA
City Commission Meeting Minutes
June 3, 2019

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on June 3, 2019, at the Tioga City Hall, by the president of the Tioga City Commission Drake McClelland.

PRESENT: Drake McClelland, Tim Christianson, Natalie Bugbee, Tim Sundhagen, Heather Weflen, Elizabeth Pendlay, Abby Salinas

ABSENT: None

Guest: Jacob Orledge, Rick Farrow, Dan Larson, Judy Odegaard, Corey Murphy, Steve Eberle, Dennis Lindahl, Austin Alexander, Sam Pesik, K-9 Franko, Austin Rollag

Bugbee made a motion to approve the minutes of 05-15-2019 Special meeting, second by Christianson. Roll Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

Bugbee made a motion to approve the minutes of 05-20-2019 Commission Meeting, second by Christianson. Roll Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

Christianson made a motion to approve the minutes of 05-24-2019 Special meeting, second by Bugbee. Roll Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

Commissioners Reports:

Christianson: Advised Commission Board of progress on water lines.

Bugbee: None

Sundhagen: Advised Commission Board that Officer Pesik and K-9 Franko have graduated from narcotics, apprehension and full patrol. Sundhagen also gave update on the new Police Station and gave floor to Police Chief Corey Murphy. Murphy advised Commission Board that there has been a higher amount of calls for service due to more activity in the area. Discussions held.

Sundhagen made a motion to advertise for an experienced Police Officer, second by Weflen.

Roll Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

Sundhagen advised Commission Board that he would like to terminate previous temporary Salary agreement made with Murphy of \$85,320 per year and give him an actual salary raise at \$85,000 plus if Murphy purchases home in Tioga, he can receive a housing allowance of \$5,500 per year. Weflen stated that \$90,500 is a big salary raise for a Police Chief with little experience and if other cities were called to see what were their salaries in comparison. Salinas stated that other cities were called previously and only Police Chiefs with many years of experience were comparable. Bugbee states that housing incentives should be given across the board to all employees of Tioga not just a select few. McClelland also stated that housing should be given equally to all employees. Discussions held.

Sundhagen made a motion to raise Murphy's salary from \$67,320 to \$85,000 per year and if he purchases a home in Tioga, Murphy will receive an extra stipend per year of \$5,500 effective 06-16-19, second by Christianson. Roll Call: Ayes; Christianson, Sundhagen Nays; Bugbee, Weflen, McClelland, Motion fails

Sundhagen made a motion to raise Murphy's salary from \$67,320 to \$90,000 per year effective 06-16-19, McClelland called for a second and motion died due to lack of second.

Dennis Lindahl suggested other housing avenues.

Sundhagen made a motion to raise Murphy's salary from \$67,320 to \$85,000 per year and if he purchases a home in Tioga, Murphy will receive an extra stipend per year of \$2,000 effective 06-16-19, second by Christianson. Roll Call: Ayes; Christianson, Bugbee, Sundhagen Nays; Weflen

Sundhagen made a motion to terminate previous agreement with Murphy subject to receipt of new salary on next payroll effective 06-16-19, second by Weflen. Roll Call: Ayes; Christianson, Bugbee, Sundhagen Weflen, McClelland

Weflen: Advised Commission Board that 2 more pallets of crack sealant are needed and the cost is over a \$1,000 each

Weflen made a motion to purchase 2 more pallets of crack sealant, second by Bugbee. Roll Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

Other information Weflen advised Commission Board about is, the street sweeper was sent out for repair. Signage for Community Center has been ordered and that there will be free landfill for City Clean up on Tuesday June 4, Thursday June 6 and Saturday June 8th 2019 during regular business hours. Weflen also thanked EDC and the Building Committee that helped make the Community Center such a great success.

McClelland: Advised Commission Board that the property where the Tioga sign sits, on the corner of Highway 2 and 40 is for sale and the City of Tioga does not own that property. McClelland states that an agreement had been made with the landowners in 2001 or 2002 but was not sure if there was something in writing. City Attorney Pendlay states that an easement can be made to keep sign there. McClelland asked Community Economic Director Dan Larson to get in touch with current owner and see what can be done. McClelland would also like to thank everyone who made the Tioga Community Center Grand Opening a great success. McClelland felt that there was allot of good feedback and community participation.

Modifications/Approval of Agenda:

Sundhagen made a motion to add to the agenda line item EDC and Planning and Zoning under old business, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

Old Business:

1. Legal – Elizabeth Pendlay – Advised Commission that she will be completing the CUP Ordinance so that the Planning and Zoning Board can review.
2. Ackerman-Estvold: Austin Alexander – Updates given to Commission Board on Annabelle warranty work, TAP 2018, TAP 2019, Simons, plumbing work in the back of Ace hardware on the access approach to the meter pit, the spec book, ETA, Water Tower, 105th and attendance of Mountrail Meeting.
3. FCI – Austin Rollag – Update given to Commission Board on supplies coming in for the new Police station and stated that the museum is still in the design process but will soon be completed.
4. Community Center – Salinas handed exhibit of lowest bid of \$82,540 for the landscape at the Community Center from landscape elements for their review and consideration. Discussions held.
Sundhagen made a motion to approve the lowest bid for the landscape at the Community Center from landscape elements in the amount of \$82,540, second by Bugbee. Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland
5. EDC – Dennis Lindahl – Advised Commission Board that Drone Camp will be held on August 10th and 11th, 2019. Embridge has donated \$4,500 to have the addition of robots to the done camp. Enel has donated \$4,500 and Western Region Economic Western Region Economic Development has donated \$2,000 to help with the down town activities. Lindahl informed the Commission board that the funds for the pergola will be returned or used for possibly purchasing a grand stand instead. Lindahl also informed the Commission Board that Kathy Neset and himself will be attending a meeting in Bismarck regarding a power plant and a plastic company and that one of the important things that the Department of Commerce and Health will need is a feasibility Analysis on the City of Tioga's air quality that would help start the process of bringing industry to this area.
6. Planning and Zoning – Dan Larson – Handed exhibit to Commission Board of Sagaser pre-plat of property for their review and consideration. Discussions held. Sundhagen left at 9:12pm

Christianson made a motion to approve the Sagaser pre-plat application, second by Bugbee. Call: Ayes; Christianson, Bugbee, Weflen, McClelland

Larson handed exhibit to Commission Board of email from Graham Construction giving cost to add a covert, pathway and an apron of cement by the Community Center Ice Hockey Rink in the amount of \$9,328. Discussions held.

Bugbee made a motion to approve the request from Graham in the amount of \$9,328 to add the covert, pathway and cement apron by the ice hockey rink as long as it is 8 foot not 8" of apron as stated in the email (8" might be a typo), second by Christianson. Call: Ayes; Christianson, Bugbee, Weflen, McClelland

New Business

7. Letter from Williams County Assessor –Salinas handed exhibit to Commission Board of letter from Williams County Assessor Lea Heiney stating she will be canvassing properties in Tioga both residential and Commercial and would like to know if the Commission Board would like her to send out letter prior to canvassing properties. Commission Board all agreed letters should be sent out before hand

8. Local Charity Permit Application – Salinas handed exhibit to Commission Board of Local Charity Permit Application from Hess for Relay for Life for their review and consideration.

Bugbee made a motion to approve Local Charity Permit Application from Hess for Relay for Life raffle, second by Weflen. Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

9. City Bills for May 2019 – Salinas handed exhibit to Commission Board of City Bills for May 2019 for their review and consideration.

Bugbee made a motion to approve City Bills for May 2019, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Bugbee, second by Weflen at 9:34 p.m. call: Ayes; Christianson, Bugbee, Sundhagen, Weflen, McClelland

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday June 17, 2019 at 7:00 p.m., to be held at the Tioga City Hall.

Drake McClelland, City Commission President

ATTEST:

Abby Salinas, City Auditor