

CITY OF TIOGA
City Commission Meeting Minutes
March 18, 2019

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on March 18, 2019, at the Tioga City Hall, by the president of the Tioga City Commission Drake McClelland.

PRESENT: Drake McClelland, Tim Christianson, Natalie Bugbee, Tim Sundhagen and Desiree Hanson

ABSENT: Heather Weflen and Abby Salinas

GUEST: Dan Larson, Dan Johnson, Wayne Knutson, Aaron Hooyer, Monique Lopez, Shawna Holly, Josh Nelson, Corey Murphy, Jacob Orledge, Steve Eberle, Liz Pendlay

Sundhagen made a motion to approve the minutes of 03-04-2019, second by Bugbee. Roll Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland

Commissioners Reports:

Christianson: Advised Commission Board the sewer is froze at the main lift station and heaters are running to unthaw the lines. Christianson also advised there have been lines that have frozen in town but were not due to city's fault and there was a water line break on 105th Ave by the train terminal that has been repaired. Christianson stated cities all over the state are having issues with frozen lines that have not had issues before.

Bugbee: None.

Sundhagen: Advised Commission Board he would have Sergeant Nelson give an update on the new officers. One rookie (Jared Attanasio) is midway through the first phase of training. Officer Attanasio will continue with training until the end of May when he will attend the Police Academy in June. The second rookie (Eric Romero) the police department is in the process of hiring on a conditional offer has passed the drug test, physical exam and the criminal background check. Romero is currently living in Alaska and will take the physical exam there and will be sent off to the post board to be rated. Romero is tentatively planning on moving here in April and once here will go through firearms and use of force training. Officer Pesik has completed his first week of canine training and will be going through narcotics training in April and complete training in May.

Sundhagen advised Commission Board he has a budget meeting with FCI to go over final numbers for the new Tioga Police Station. There were changes made at the last meeting that will get them closer to the budgeted numbers.

Weflen: Absent

McClelland: None

Modifications/Approval of Agenda:

Sundhagen made a motion to move the Planning and Zoning applications from agenda item #4 to agenda item #1 and approve the agenda with those changes, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland

Old Business:

1. Planning & Zoning – Larson introduced Dan Johnson one of the owners/managers of Pine Ridge Development and stated Johnson had 3 proposals for the Commission Board that he would like to discuss. The first proposal is to replat Phase 1 of the development to allow for zero lot lines so existing duplexes and duplexes yet to be built in that Phase can be sold as singular units. The second proposal is rezoning Phase 2 and Phase 3 from an R3 to an R1 to allow for single family homes and the final proposal is installing curb, gutters and paved streets. The streets will change from private

drives/streets and become city streets and follow the guidelines set by the city which would include a special assessment on the properties. Discussion held.

Sundhagen made a motion to approve the concept of funding contingent on further bids for curbs, gutters and pavement for Pine Ridge Development, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland.

Bugbee made a motion to approve the replat of north phase 1 in Pine Ridge Development to a 0-lot line, second by Sundhagen. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland.

Bugbee made a motion to approve rezoning Phase 2, Phase 3 and the south ½ of Phase 1 in Pine Ridge Development from an R3 to an R1 with the concept of constructing single family homes, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland.

Larson handed exhibit of the revised sign ordinance with deletions and additions. Discussion held.

Christianson made a motion to approve the sign ordinance and submit to legal, second by Bugbee. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland.

2. Legal – Elizabeth Pendlay – Advised Commission Board she had reviewed the CMAR agreement from FCI and there were a few items that she wanted the city to be aware of before signing the agreement. Discussion held. Pendlay also advised if the City is comfortable with financial terms, it is okay to sign. Salinas and Bugbee are working on compiling a list of various agreements for the community center. Pendlay advised she has received the information she needs for the Wayne Knutson easement and she can present to city for review and finalization and payment of claim.
3. Ackerman-Estvold: Steve Eberle – Updates given to Commission Board on TAP 2018 and TAP 2019. Working on easements for TAP 2019. Other projects currently working on for Tioga are planning and Zoning, Tioga Spec Book, Water Tower, Norseman Museum. Eberle handed out preliminary plans for the Simons Addition project. **Sundhagen made a motion to approve the preliminary plan specs for the Simons Addition project, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland.**
4. Graham Construction- Aaron Hooyer – Advised Commission Board of status at the Community Center. Community Center training will be held on Friday, March 22. Discussions held.
Sundhagen made a motion to accept change order G10 credit in the amount of \$47, 286.82, second by Christianson. Call: Ayes; Sundhagen, Christianson, Bugbee, McClelland.

New Business:

5. Tioga Fund Applications – Hanson handed exhibit of Tioga Fund application from City of Tioga Community Center in the amount of \$500 for one set of bleachers that was short from the original bleacher quote. Tioga Fund Board reviewed the application and recommends approval.
Sundhagen made a motion to approve the Tioga Fund application from City of Tioga-Community Center in the amount of \$500 for one set of bleachers, second by Christianson. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland
Hanson handed exhibit of Tioga Fund application from Tioga After Prom Committee in the amount of \$300 for High School After Prom Event.
Sundhagen made a motion to approve the Tioga Fund application from Tioga After Prom Committee in the amount of \$300, second by Bugbee. Call: Ayes; Bugbee, Sundhagen, Christianson, McClelland
6. Payroll - Hanson handed exhibit to Commission Board of payroll of 03-07-2019 for review and consideration.
Sundhagen made a motion to approve payroll for 03-07-2019, second by Bugbee. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland
7. Bills – Hanson handed exhibit to Commission Board of Bills for March 2019 for their review and consideration.
Christianson made a motion to approve the bills for March 2019, second by Bugbee. Call: Ayes; Christianson, Bugbee, Sundhagen, McClelland

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Bugbee, second by Sundhagen at 8:20 p.m. call: Ayes; Christianson, Bugbee, Sundhagen, McClelland

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday April, 1, 2019 at 7:00 p.m., to be held at the Tioga City Hall.

Drake McClelland, City Commission President

ATTEST:

Desiree Hanson, Deputy Auditor